CITY OF CROSWELL

100 N. HOWARD AVE • CROSWELL, MICHIGAN 48422
TELEPHONE (810) 679-2299 • FAX (810) 679-2313

City of Croswell
Electric/Water Department
Utility E-Bill Authorization Form

Customer Name_____

Account Number_____

Service Address_____

Email Address_____

Please read and acknowledge this important information regarding your statement delivery method.

Terms and Conditions

- You have the right to withdraw your consent at any time by contacting the Utility Department at 810-679-2299.
- Once enrolled in the electronic e-bill program, you are responsible for ensuring receipt of the email. The City of Croswell will email your bill to the address you provide and if you fail to receive it, you are responsible for all charges on the account by the due date. If payment is received after the due date, penalties will apply. In order to ensure that we are able to provide you with accurate billing information, ***you must update us with any change in your email address.*** The City cannot ensure electronic delivery of your utility bill.
- **You will no longer receive a copy of your bill in the mail.** Once the system transition is complete, the email bill will be the only copy sent.
- All electronic bills can be printed and saved electronically to your computer for your records.
- If you use spam filters for emails, please add the City of Croswell System to your approved senders list, utility-do-not-reply@Croswell-mich.org.
- Your e-bill is always available online, just go to the City of Croswell website at cityofcroswell.com.

I acknowledge this is my account for the above referenced address and I am authorized to make changes to billing. I have read and understand the Terms and Conditions, and by signing below, I authorize the City of Croswell to send utility bills for this account to my email address.

Signature_____ Printed Name:_____

Date: _____

Return Form to: City of Croswell
100 N Howard Ave
Croswell, MI 48422
Phone: 810-679-2299 Fax: 810-679-2313

"This institution is an equal opportunity provider, and employer."
Equal Opportunity Program. Complaints of discrimination should be sent to:
USDA, Director, Office of Civil Rights, Washington DC 20250-9410
TDD-1-800-877-8339