

The Crosswell City Council met in Regular Session January 3, 2017, at the Crosswell Community Center, 124 N. Howard Ave., Crosswell, MI. Mayor McMillan called the meeting to order at 7:30 P.M.

Present: Michael McMillan, John Geiger, Rob Butler, Cindy Fockler, Jeremy McClellan
Administration: City Administrator Sam Moore, City Clerk Suzanne Dobson
Guests: Jeffersonian Reporter Margaret Whitmer, Denise Slone, Rory Flynn

I. **PLEDGE OF ALLEGIANCE:** City Clerk opens the meeting

II. **SWEARING IN OF NEW COUNCIL MEMBERS:**

City Clerk Sue Dobson swore in elected Council Member John Geiger and Council Member Jeremy McClellan.

III. **ELECTION OF MAYOR & MAYOR PRO-TEM:**

City Clerk asked for nominations for Mayor.
Council Member Butler nominated Mike McMillan.

Moved by Butler ad second by Geiger to close the nominations and cast a unanimous ballot for Mike McMillan as Mayor. Motion Carried.

City Clerk asked for nominations for Mayor Pro-tem.
Council Member Fockler nominated Jeremy McClellan.
Council Member McMillan nominated Rob Butler.

Show of hands for McClellan - 1

Show of hands for Butler - 2

McMillan moved appoint Rob Butler as Mayor Pro-Tem, second by McClellan. Motion Carried.

City Clerk turns the meeting over to Mayor McMillan .

IV. **APPROVAL OF MINUTES** from the Regular Council Meeting of December 19, 2016
Butler moved to approve the minutes of December 19, 2016 as presented, second by Fockler. Motion Carried.

V. **PUBLIC COMMENTS:**

Denise Slone - Parking violation on the corner of Elizabeth and Wells St. Ans: City Administrator to discuss with Police Chief.

VI. **APPROVAL OF AGENDA:**

McClellan moved to approve the agenda as presented, second by Fockler. Motion Carried.

VII. **CORRESPONDENCE:**

None

VIII. **ADMINISTRATOR'S REPORT:**

- 153 Ward ST., house removed. Working on cost to include in the minimum bid.
- Utility Billing - format for mailing; ACH payments; PIN for online
- Parking meeting is in February, but going to have them meet in January to discuss festival.
- Sept. 3, 2017 is the Duffy's Classic Disc Golf Tournament
- Will be attending a Managers Conference at the end of the month.

IX. **COUNCIL MEMBER REPORT:**

- A. McMillan: Looking forward to the projects for 2017 - finalizing Master Plan, Summer events
- B. Geiger: No report
- C. Butler: UB billing of full sheet
- D. Fockler: Received a call with the concern of kids waiting for the bus on the southwest corner of Harrington and Anderson with no sidewalk. They are standing in road or on the pile of snow. Ans: The sidewalk is on the southeast corner of the intersection and the bus should be waiving them across if she is coming from the north.
- E. McClellan: Manhole covers Ans: Met with Fleis & Vandenbrink; Flag Poles
Ans: DPW is working on them, will have to cut off and fix in the spring.

X. **UNFINISHED BUSINESS:**

None

XI. **NEW BUSINESS:**

a. 2017 Agreement for Data Base Management - Sanilac County:
Butler moved to approve the 2017 Agreement for Data Base Management/Printing Services with Sanilac County Equalization, second by Fockler. Motion Carried.

b. Audit Corrective Action Plan:
McMillan moved to adopt Resolution #01-03-2017 Audit Corrective Action Plan, second by Butler.

Roll Call Vote: McMillan, yes; Butler, yes; McClellan, yes; Geiger, yes; Fockler, yes. 5 yeas, 0 nays. Motion Carried.

RESOLUTION #01-03-2017
CITY OF CROSWELL
AUDIT CORRECTIVE ACTION PLAN

The City Council of the City of Croswell, Sanilac County, Michigan, hereby resolves to adopt the following administrative corrective action plan (CAP).

WHEREAS, the City of Croswell fiscal year audit of 2016 has been reviewed by the State of Michigan Local Audit and Finance Division and has identified issues on the auditing procedures report (APR);

WHEREAS, there were reported deficiencies included with the audit report.

NOW, THEREFORE BE IT RESOLVED, the City proposes corrective action as follows for each item noted by the State of Michigan Local Audit and Finance Division as follows:

Expenditures have exceeded revenues for the last three years.

Corrective Action- The City of Croswell shall conduct an internal review of cost of general fund activity as it directly relates to proprietary funds and access an administrative fee directly to that fund, rather than presenting the operational cost coverage as a transfer at the end of the fiscal year, which has been the city's historical practice. This shall represent a more fair and direct approach to cost distribution. The City of Croswell over the last four budgets has spent over 3 million on capital improvements, infrastructure and long term planning, this additional expenditure from reserves and bonds has also impacted the expenditures in the overall budgets. This discontinuation of historical practice will now comply with the State of Michigan's request.

CERTIFICATION

I, SUZANNE DOBSON, City Clerk of Croswell, do hereby certify that Resolution #01-03-2017 was adopted by the City of Croswell at a Regular meeting of the City of Croswell Council held at the Croswell Community Center on the 3rd day of January, 2017

Vote on this Resolution, 5 members being present was as follows:

AYES: McMillan, Butler, McClellan, Geiger, Fockler

NAYS: _____

Suzanne M. Dobson, CMMC
Croswell City Clerk

Michael McMillan, Mayor

c. Property Purchase:

Reached an agreement with Bob Perry to purchase 38.05 acres for \$200,000 to be paid over two city budget years.

Fockler moved to authorize the City Administrator to proceed with the purchase of property with agreed upon terms, and to authorize the City Administrator to sign and execute all paperwork needed for purchase of property, and issue payments for above reference parcels, second by Butler.

Roll Call Vote: Fockler, yes; Butler, yes; Geiger, yes; McClellan, yes; McMillan, yes. 5 yeas, 0 nays. Motion Carried.

XII. PUBLIC COMMENTS

Public Hearing on the Comprehensive Plan is January 30, 2017 at 7:00 p.m.

Rory Flynn - Regarding the property purchase has any claimed an area of the land that they would like to have developed? Ans: No

Discussion with Rory on the popularity of Disc Golf in the area.

XIII. APPROVAL OF ACCOUNTS PAYABLE

Remove Nehmer's Jewelry for \$35 from Administration and under Electric Dept CMS Energy is listed twice. Amended amount is \$345,814.77.

Butler moved to approve the amended Accounts Payable for the amount of \$345,814.77 and the bills be paid, second by McMillan. Motion Carried.

XIV. ADJOURNMENT:

With no further business Mayor McMillan adjourned the meeting.

Meeting adjourned at 8:05 p.m.

Suzanne Dobson, CMMC
Croswell City Clerk

Michael McMillan, Mayor