

The Crosswell City Council met in Regular Session May 18, 2015, at the Crosswell Community Center, 124 N. Howard Ave., Crosswell, MI. Mayor McMillan called the meeting to order at 7:30 P.M.

Present: Michael McMillan, Mary Willis, John Geiger, Rob Butler, Cindy Fockler
Administration: City Administrator Sam Moore, City Clerk Suzanne Dobson
Guests: Sheriff Biniecki; Jeffersonian Reporter Margaret Whitmer, Kim Young, Marlette Excavating

I. **PLEDGE OF ALLEGIANCE:**

II. **APPROVAL OF MINUTES** from the Regular Council Meeting of May 4, 2015
Butler moved to approve the minutes of May 4, 2015 as presented, second by Fockler.
Motion Carried.

III. **PUBLIC COMMENTS:**

Sheriff Biniecki reported the 2014 Sanilac County Annual Statistics

IV. **APPROVAL OF AGENDA:**

Fockler moved to approve the agenda as presented, second by Willis. Motion Carried.

V. **PUBLIC HEARING - ORDINANCE #330 - 2015/2016 BUDGET:**

Geiger moved to open the public hearing at 7:45 p.m. for proposed Ordinance #330, 2015/2016 Budget, second by Fockler.

Roll Call Vote: Geiger, yes; Fockler, yes; Butler, yes; Willis, yes; McMillan, yes. 5 yeas, 0 nays.
Motion Carried.

Millage rate 18.2357

Mayor McMillan asked for any questions or comments regarding the 2015/2016 proposed budget.
Public Hearing will be held open.

VI. **CORRESPONDENCE:**

- a. Ordinance Review Committee minutes - 4/28/2015: Discussion on the status of the Ordinance Review Committee. Meetings to be held with the committee and the Magistrate, Judge, City Attorney and Sanilac County Building Inspector.

Fockler moved to receive and file, second by Willis. Motion Carried.

- b. Abraham & Gaffney, P.C. - Auditor Engagement Letter:

Butler moved to receive and file, second by Willis. Motion Carried.

VII. **ADMINISTRATOR'S REPORT:**

- N. Howard Bids

VIII. **COUNCIL MEMBER REPORT:**

- A. McMillan: No report
- B. Willis: No report
- C. Geiger: No report
- D. Butler: N. Howard Project size of sidewalks? Ans: 5 feet
- E. Fockler: 1. Meeting for N. Howard project; Grass put in the roads.

IX. **UNFINISHED BUSINESS:**

None

X. **NEW BUSINESS:**

- a. Ordinance #330:

Mayor McMillan asked if there were any comments or questions regarding proposed Ordinance #330 2015/2016 budget or the millage rate.

Butler moved to close the Public Hearing at 8:05 p.m. for proposed Ordinance #330 2015/2016 Budget and Millage rate, second by Geiger. Motion Carried.

Geiger moved to adopt the Millage rate of 18.2357, second by Fockler.

Roll Call Vote: Geiger, yes; Fockler, yes; Butler, yes; Willis, yes; McMillan, yes. 5 yeas, 0 nays. Motion Carried.

Fockler moved to adopt Ordinance #330 he 2015/2016 Budget as presented, second by Willis.

Roll Call Vote: Fockler, yes; Willis, yes; Geiger, yes; Butler, yes; McMillan, yes. 5 yeas, 0 nays. Motion Carried.

- b. City Fees - Resolution:

Willis moved to adopt Resolution #05-18-2015 City Fees for 2015 as presented, second by Butler.

Roll Call Vote: Willis, yes; Butler, yes; Geiger, yes; Fockler, yes; McMillan, yes. 5 yeas, 0 nays. Motion Carried.

CITY OF CROSWELL
RESOLUTION #05-18-2015
CITY OF CROSWELL FEE SCHEDULE

WHEREAS, the City of Croswell Council adopted Ordinance #180, to regulate and establish fees for the City of Croswell Cemetery, being Chapter 91, Section 91.03, of the City of Croswell Code of Ordinances, and;

WHEREAS, the City of Croswell Council adopted an Ordinance to regulate and establish fees for the collection of garbage and rubbish, being Ordinance Number 289, on March 2, 1998, and;

WHEREAS, the City of Croswell Charter, Chapter XII Municipal Utilities, Section 12.3 Rates states the Council shall have the power to fix, from time to time, such just and equitable rates as may be deemed advisable for supplying the inhabitants of the City and others with water; with electricity for light, heat and power; and with such other utility services as the City may provide.

WHEREAS, the City of Croswell Council adopted an Ordinance to regulate and establish fees for sewer service, being Ordinance Number 257, on June 3, 1991, and;

WHEREAS, the City of Croswell Charter, Chapter XII Municipal Utilities, Section 12.3 Rates states “the Council shall have the power to fix, from time to time, such just and equitable rates as may be deemed advisable for supplying the inhabitants of the City and others with water...”, and;

WHEREAS, the City of Croswell Council amended Chapter 94: Nuisances of the City of Croswell Ordinances Section 94.100 – 94.102, to provide for Special Assessment for Local Public Improvement; Special Assessment Procedure and Special Assessment and Interest as Lien and Debt Delinquency, being Ordinance Number 314, on June 1, 2009, and;

WHEREAS, pursuant to said Ordinance that the whole or part of the expense for clean up for a violation of this Chapter is a local public improvement and may be defrayed by special assessments upon the property specially benefited by confirmation of the costs, and;

WHEREAS, remainder of fees set forth in this document are prudent, necessary and essential to carry out a just and efficient city government.

NOW THEREFORE, BE IT RESOLVED, that the Croswell City Council has determined that the following rates will be charged for the listed services beginning July 1, 2015 and shall be set until council sees fit to alter.

City Hall	Current	Adopted
Assessor Card	2.00	2.00
City Ordinances	60.00	60.00
Copies	0.20	0.20
Fence Permit	25.00	25.00
Master Plan	40.00	40.00
Mileage Rate	IRS Approved	IRS Approved
NSF Fees	25.00	25.00
Mowing - 1st time	200.00	200.00
2nd time	250.00	250.00
3rd time	300.00	300.00
capped	500.00	500.00
Rezoning Application	500/deposit	500/deposit
Solicitor's Application	Council	Council

Zoning Board of Appeals	10.00	10.00
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COMMUNITY CENTER RENTAL

Fees shall be paid at the time of booking and are as follows:

	Current Fee/Security Deposit	
	City Resident	Non-City Residents
Week Days: Monday-Thursday	30.00/30.00	35.00/35.00 0
Weekends: Friday-Sunday	120.00/120.00	145.00/145.00 5.00
Weddings	245.00/245.00	295.00/295.00 5.00

Cancellations: For week day rentals the cancellation period is 7 days and for weekend rentals the cancellation period is 14 days. Those wishing to cancel prior to the designated cancellation period shall receive a full refund. After the cancellation period there will be no refunds.

Non-profit organizations shall post a \$30.00 deposit for a one day event and a \$120.00 deposit for a season. It can be in the form of a check that will not be cashed until the building is inspected after use.

In the event that the building is being used for more than one day, it will be inspected when it is cleaned after each use and the cleaning person will note any problems. She will notify the City immediately if there are any issues. She will notify the office immediately if there are any charges that should be posted against the deposit.

For profit organizations shall pay the applicable rates. If they are going to be using the community center on a weekly basis they shall pay a \$100.00 security deposit for the season and the check will be held, un-cashed until the end of their commitment.

City Employees these rates apply to active City Employees:

Week Days: Monday-Thursday	25.00
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Weekends: Friday-Sunday	25.00	1st time for the year
	75.00	2nd time for the year
	100.00	thereafter for the year
Weddings	Fee plus \$100 security deposit shall be posted	

ALL DEPOSITS SHALL BE HELD UNTIL THE KEYS ARE RETURNED AND THE BUILDING IS INSPECTED BY THE CLEANING PERSONNEL AND HAS SIGNED THE RELEASE OF DEPOSIT

Police Dept.	Current	Adopted
Copy Accident Report	10.00	10.00
Copy Police Report	10.00	10.00
Photographs on CD	30.00	30.00
Photographs, per print	5.00	5.00
Fingerprints (city Resident)	10.00	10.00
Fingerprints (non-city Resident)	15.00	15.00
Civil Paper Service	20.00	20.00
Day Reporting	10.00	10.00
PBT	20.00	20.00
Notary Services Gun Permit	5.00	5.00
Sex Offender Registration Fee	50.00	50.00

E.M.S.	Current	Adopted
Basic Life Support Emergency	600.00	600.00
BLS Non-Emergency	600.00	600.00
Advanced Life Support Emergency	650.00	650.00
ALS Non-Emergency	650.00	650.00
ALS - 2	780.00	780.00
Treat on Scene	250.00	250.00
Treat/Release	250.00	250.00
Patient Refusal	50.00	50.00
Mileage	12.50	12.50
Oxygen	40.00	40.00

CEMETERY

CURRENT & Adopted

Spaces

Resident (City of Crowell)		\$400.00/s pace		
Non resident (within Sanilac County)		\$500.00/s pace		
Non resident (outside Sanilac County)		\$600.00/s pace		
Opening & Closing Grave		April 1 thru Oct. 31	Nov 1 thru March 31	
Resident (City of Crowell)		\$400.00	\$450 .00	
Non Resident		\$500.00	\$550 .00	
Cremation	No Tent	\$200.00	\$250 .00	Tent add \$200

Saturday burial add \$100.00 to opening & closing fee.
 Burials entering cemetery after 3:00 p.m. add \$100.00.
 Burials on days observed as holiday by City of Crowell double opening & closing fee.
 No Sunday burials.

Chapel Rental \$50.00
 Any outside equipment must be approved by the Sexton.

Columbarium Niche	
Resident (City of Crowell)	\$500.00
Non Resident (Sanilac County)	\$600.00
Non Resident (outside County)	\$700.00
Opening for second cremains	\$50.00

Foundation Fee \$0.30/square inch

UTILITY RATES

	Current	Adopted
<u>Garbage/Recycling</u>	13.61/month	13.61/month

<u>UTILITY SHUT OFF FEES</u>	Current	Adopted
Disconnect Notice Charge per tag	5.00	5.00

Disconnect/Reconnect Charge		
During business hours	20.00	20.00
After business hours		
Weekday - before 9:00 p.m.	90.00	90.00
after 9:00 p.m.	135.00	135.00
Saturday - before 9:00 p.m.	100.00	100.00
Sunday	150.00	150.00
Holiday	168.00	168.00
Homeowners Request	20.00	20.00

UTILITY DEPOSITS

	Current	Adopted	
Residential - leased	200.00	200.00	Refunded after account is terminated
Property Owners	50.00	50.00	Refunded after 90 days if acct has maintained a history
Commercial/Industrial	Individual Basis	Individual Basis	
Double Deposit required to establish a new account if applicant left previous unpaid account			

ELECTRIC

3% increase

			Current	Adopted
E01	Residential Customers	Monthly Facility Charge	5	5.15
		All usage kwhr	0.0882	0.0908
E02	Residential – Electric Water Heater	Monthly Facility Charge	5	5.15
		For the 1 st 200 kwhr	0.0882	0.0908
		For the next 400 kwhr	0.0735	0.0757
		For all over 600 kwhr	0.0882	0.0908
E06	Residential Senior Citizen Rate	Monthly Facility Charge	5	5.15
		All usage kwhr	0.0819	0.0844

E11	Residential – Electric Heat	Monthly Facility Charge	5	5.15
		For the 1 st 600 kwhr	0.0777	0.0800
		For all over 600 kwhr	0.0750	0.0772
E51	Residential – Total Electric	Monthly Facility Charge	5	5.15
		All usage	0.0683	0.0703
E22	Commercial	Monthly Facility Charge	10	10.30
		All usage	0.0941	0.0969
C2	General Demand Billed Customers	Monthly Facility Charge	20	20.60
		Demand Charge per kW	11.5	11.85
		All usage	0.0683	0.0703
C3	Cros-Lex Community School	Monthly Facility Charge	100	103.00
		All usage	0.0682	0.0702
C5B	Industry – Primary Metered	Monthly Facility Charge	190	195.70
		Demand Charge per kW	8.14	8.39
		All usage	0.0572	0.0589
C5A	Industry – Not Primary Metered	Monthly Facility Charge	20	20.60
		Demand Charge per kW	8.14	8.39

	All usage	0.0572	0.0589
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<u>ENERGY OPTIMIZATION</u>	Current	Adopted
Commercial	1 - 5 - 40	1 - 5 - 40
Residential	.00169/kwhr	.00169/kw hr
Industrial	40.00	40.00
Michigan Sugar - Flat	1400.00	1400.00

<u>RENEWABLE ENERGY</u>	Current	Adopted
Commercial - Flat	2.57	2.57
Residential - Flat	0.47	0.47
Industrial - Flat	29.08	29.08

<u>SECURITY LIGHTS</u>	Current	Adopted
Security Lights - L11 150w Hps	8.25	8.50
Security Lights - L12 175/Hps & Mercury 175w	9.75	10.05
Security Lights - L12 175/Mh 175w	0.00	10.05
Security Lights - L16 1/250/Hps & Mercury 250w	12.85	13.24
Security Lights - L21 Hps 400w	20.50	21.15
Security Lights - L21 Mercury 400w	0.00	21.15
Security Lights - L2 78W L.E.D.	0.00	6.44

<u>SEWER</u>	CURRENT	Adopted
Residential	10.35/1,000 gals.	10.35/1,000 gals.
Residential - Flat	48.20	48.20
Flat - Half	24.25	24.25
Commercial	10.35/1,000 gals.	10.35/1,000 gals.
Commercial - Flat	23.70	23.70
Cedarcrest	29.70	29.70
Lakeview Hills	Double Residential Rate - Per Agreement	
Commercial - Non-city limits	18.70	18.70
Ready to Serve	5.00	5.00
Repair & Replacement	6.00	6.00
<u>SURCHARGE RATES</u>	CURRENT	Adopted
B.O.D.	.0571/lbs	.16/lbs
Total Suspensid Solids	.052/lbs	.25/lbs
Phosphorus	.40/lbs	4.09/lbs

Ammonia-Nitrogen	.496/lbs	.496/lbs **
C.O.D.	.06/lbs	.06/lbs **
Total Dissolved Solids	.065/lbs	.65/lbs **
NOTE: - ** surcharge rates recommended by Spicers Group in their		
correspondence dated May 12, 2011		

WATER	CURRENT	Adopted	
Residential	2.75/1,000 gals	3.29/1,000 gals	
Residential - Flat	19.45	19.45	
Residential Rate - Non-city	Double Residential Rate	Double Residential Rate	
Residential - Flat - Non-city	Double Residential Rate	Double Residential Rate	
Flat Water - Half	17.75	17.75	
Commercial - City limits	2.75/1,000 gals	3.29/1,000 gals	
Commercial - Flat	30.75	30.75	
City Bldgs - Flat	15.50	15.50	
Cedarcrest	17.40	17.40	
Commercial Non-city limits	Double Commercial Rate	Double Commercial Rate	
Ready to Serve	CURRENT & Adopted		
All metered Residential	3.00		
3/4" service	3.00	2" service	15.00
1" service	5.00	4" service	50.00
1-1/4" service	7.50	6" service	100.00
1-1/2" service	10.00	8" service	175.00

UTILITY TAP-IN FEES		CURRENT & Adopted	
Type	Line Size	Charge	
Water - Residential	3/4"	700.00	
	1"	1000.00	
	2"	2000.00	
	Boring	400.00	

Sewer - Residential	4"	1500.00	
	6"	2000.00	
	8"	2500.00	
	Boring	400.00	
Water - Commercial/Industrial	3/4"	700.00	
	1"	1000.00	
	1-1/4" - 8"	*Price per site conditions	
	Bore 3/4" and 1"	400.00	
	1-1/4" - 8"	*Price per site conditions	
Sewer - Commercial/Industrial	4"	1500.00	
	6"	2000.00	
	8"	2500.00	
	Bore 3/4" and 1"	*Price per site conditions	
Note: *Price per site conditions and charges will be set by DPW Supervisor			
Electrical		175.00	
Whispering Pines Subdivision - Biskey Subdivision - Hannah St. Subdivision - Habitat for Humanity			
Water		300.00	300.00
Sewer		300.00	300.00
Electric		175.00	175.00
Tap-ins will only be scheduled between spring thaw and fall frost. The above charges for standard tap-ins. Additional fees will be charged for any special requirements.			
Temporary electric hook ups are available for construction purposes at a rate of \$30.00/month, when the contractor applies. Tap-ins will be scheduled only after fees and utility deposit of \$50.00 has been paid.			

CERTIFICATION

I, SUZANNE DOBSON, City Clerk of Croswell, do hereby certify that Resolution #05-18-2015 was adopted by the City of Croswell at a Regular meeting of the City of Croswell Council held at the Wm. Aitkin Memorial Library on the 18th day of May, 2015.

Vote on this Resolution, 5 members being present was as follows:

AYES: Willis, Butler, Geiger, Fockler, McMillan

NAYS: _____

Suzanne M. Dobson, CMMC
City Clerk

Michael McMillan, Mayor

c. Fire Contracts 2015/2016:

All the 2015-2016 Fire Agreements are the same, EXCEPT for the Compensation section.

COMPENSATION

Municipality	\$\$ per Square Mile	Square Miles	Total
Buel Twp	\$400	20	\$8,000
Fremont Twp	\$400	18	\$7,200
Lexington Twp	\$475	14	\$6,650
Worth Twp	\$475	26	\$12,350

Section 2. Service Billing: All trips to an emergency in the fire protection coverage area shall be evaluated by the Fire Chief or Officer in charge and billed at his discretion from the agreed charges as listed below.

- A. Standard \$1,000.00 fire run with an additional \$100.00 per hour charge after the first hour.
- B. Service run - \$150.00
- C. Rescue run - \$150.00

Section 3. Charges for additional equipment and personnel from other fire departments shall be due and payable by the Township to the City of Croswell when billed by same.

Section 4. Charges for additional resources for a special emergency (Haz-Mat, etc.) may be charged to the responsible party, owner or their insurance agent.

Willis moved to approve the Fire Contracts with Buel Twp; Fremont Twp; Lexington Twp and Worth Twp as presented, second by Butler.

Roll Call Vote: Willis, yes; Butler, yes; Geiger, yes; Fockler, yes; McMillan, yes. 5 yeas, 0 nays. Motion Carried.

- d. P.A. System: Looking for PA system for amplification purposes only. Bring current equipment to Community Center and hook to existing speakers and go from there.
- e. DTE Radial Line: Electric Dept requesting to purchase DTE radial lines to substation.

McMillan moved to purchase the DTE Radial lines from DTE not to exceed \$15,000 as long as City Administrator and Electric Supervisor agree to the sale terms, second by Willis. Motion Carried.

- f. N. Howard - Maple to Harrington Bids: 4 bids received
T.R. Pieprzak - \$927,418.35
Novak - \$895,450.30
Boddy Construction - \$790,388.59
Marlette Excavation - \$640,540.66

Recommendation from Phillips Engineering to award the contract to Marlette Excavation. Start digging time mid-late June, will see other activity before.

Butler moved to accept the bids and to award the contract for N. Howard to Marlette Excavation for the amount of \$640,540.66, second by Willis.

Roll Call Vote: Butler, yes; Willis, yes; Geiger, yes; Fockler, yes; McMillan, yes. 5 yeas, 0 nays. Motion Carried.

- g. Medical Insurance Bids: 11 Medical quotes received. Quotes have been passed on to the two unions.

McMillan moved to table for further review by the Unions, second by Fockler. Motion Carried.

- h. City Administrator Review:
Council members to submit their reviews to the Mayor as soon as possible.

XI. **PUBLIC COMMENTS**
None

- XII. **APPROVAL OF ACCOUNTS PAYABLE:**
Butler moved to approve the Accounts Payable for the amount of \$305,426.62 and the bills be paid, second by Willis. Motion Carried.

- XIII. **CLOSED SESSION - UNION NEGOTIATIONS:** No new information. No Closed Session needed.

- XIV. **ADJOURNMENT:**
With no further business Mayor McMillan adjourned the meeting. Meeting adjourned at 8:40 p.m.

Suzanne Dobson, CMMC
Crosswell City Clerk

Michael McMillan, Mayor