

The Croswell City Council met in Special Session April 27, 2015, at the Croswell City Hall, 100 N. Howard Ave., Croswell, MI. Mayor McMillan called the meeting to order at 6:30 P.M.

Present: Michael McMillan, Mary Willis, John Geiger, Rob Butler, Cindy Fockler  
 Administration: City Administrator Sam Moore, City Clerk Suzanne Dobson  
 Guests: WWTP Supervisor Ed Carstens

I. BUSINESS;  
 a. Proposed 2015/2016 Budget:

Discussion of Sludge Press for Wastewater Treatment Plant of \$350,000 includes engineering, equipment and installation. Request to borrow from the Electric Fund with repayment beginning 2017/2018.

WWTP Supervisor explained how the Sludge Press works and what it will accomplish in the sludge removal process.

Council agreed to budget for a Sludge Press with a loan from Electric Dept to WWTP Dept of \$350,000.00.

Review of budgets

✓ Wastewater Treatment Plant

<b>DI water system for Lab</b> - required to produce reagent grade water for making up standards	\$5,000
<b>Final Effluent Meter</b> - Required to provide plant discharge flows to calculate pounds discharged per NPDES permit	\$5,000
Thermal Imaging	\$5,500
Spare Pump	\$13,228
<b>3- 6" Pumps @ Main Lift</b> - replace 2-4" pumps plus 1 spare and new rails. Increase capacity @ station to reduce run time on the 150hp pumps	\$39,272
<b>Sludge Press</b> - Provide year round sludge removal from process to stay in compliance with NPDES permit. Postpone plant upgrade. Borrow moneys from Light & Power & pay back over 5yrs, starting in year two.	Equip - Loan Payment
	Labor - Loan Payment to Electric Fund. Loan 350,000 for Sludge Press 7/1/2015

✓ Electric Dept.

Street Lighting - N. Howard (Maple to Harrington)	50,000	
Muffler for Engine #3	25,000	Electric Reserve
Move Lines in West Alley	50,000	Electric Reserve
Vehicle - Administration	7,500	Put in Sinking
Bucket Truck	12,000	Put In Sinking
Substation Recloser	25,000 (unit)	
	3,000 (engineer)	
Billing Program - Remote Electric Meters - Fund Balance write a program or switch to BS&A	Waiting for cost	

- Move lineman wages to Electric Administration to cover salaries of administration services from city hall.
- Discussion of electric rates.

✓ Water Dept.

<del>Filter Plant (New)</del>	<del>-400,000-</del>
<del>Filter Plant (Upgrade-Existing)</del>	<del>300,000-</del>
Well Maintenance (Rehab)	25,000
Proposed Water Rate Increase	.54/1,000
Howard St. - Maple to Harrington	88,000
<del>Loop Biskey's Subd.</del>	<del>35,000-</del>
Loop North Street	7,000

Discussion of water rates

✓ EMS Dept.

Ambulance	24,000.00	Put in Sinking
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✓ Equipment Fund - move to 2016/2017 fiscal year

Back Hoe	Used 55,000 - 65,000 New 100,000	1978 Fire Truck 1,500; 1994 580k hoe 10,000; Ford 4610 Tractor 5,000; 1996
Pickup with Plow	30,000	Ford F350 Dump truck 1,000

✓ Major Streets

Howard St. - Maple to Harrington	88,000
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✓ Local Streets

George V - Pave	89,500-
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✓ Fire Dept - No discussion. No Capital Improvements approved

✓ City Hall

Fire Safe Filing Cabinets (3,200 ea)	2,000	2,000	2,000	1,000	
Copier	5,000	1,000	1,000	1,000	1,000
Cemetery Software	7,000	2,000	2,000	2,000	2,000

✓ Parks & Recreation

Disc Golf	7,000.00
Seasonal Part Time	3,000.00
Wood Chips/Pea Stone	1,000.00
Asphalt	5,000.00
Canoes & Kayaks	3,000.00
Miscellaneous	8,000.00

covered by other sources

✓ Police Dept

* Account for Police Dept. Office. Start an account to save for replacement of police building. <b>SINKING FUND</b>	\$25,000-
Replace 2 Laptop Computers	\$500
Police Car - Potential to Match Grant - if grant now awarded, purchase will not be made.	\$10,000
Remodel Office - replace carpet, 2 chairs, entrance door, improve evidence room & interview room	\$15,000-
Equipment Box for Patrol Cars - Protects equipment and organizes 2 @ \$900	\$1,800
Replace AED's in 3 Patrol Cars 3 @ \$1,800 ea	\$5,400-

- Check with St. Clair County Dispatch for area wide communication radios.
- Remove full time police officer.

- After general fund adjustments it is approximately (248,000). Adjustments to be made to lower the general fund and presented to council at the May 4th meeting.

II. ADJOURNMENT:

With no further business Mayor McMillan adjourned the meeting.

Meeting adjourned at 8:45 p.m.

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Suzanne Dobson, CMMC  
Croswell City Clerk

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Michael McMillan, Mayor