

The Crosswell City Council met in Regular Session April 20, 2015, at the Crosswell Community Center, 124 N. Howard Ave., Crosswell, MI. Mayor McMillan called the meeting to order at 7:30 P.M.

Present: Michael McMillan, Mary Willis, John Geiger, Rob Butler, Cindy Fockler  
Administration: City Administrator Sam Moore, City Clerk Suzanne Dobson  
Guests: Iva Bruschi, William Balll, Denise Slone

I. **PLEDGE OF ALLEGIANCE:**

- II. **APPROVAL OF MINUTES** from the Regular Council Meeting of March 16, 2015  
Butler moved to approve the minutes of March 16, 2015 as presented, second by Willis.  
Motion Carried.

III. **PUBLIC COMMENTS:**

None

IV. **APPROVAL OF AGENDA:**

Willis moved to approve the agenda as presented, second by Fockler. Motion Carried.

V. **CORRESPONDENCE:**

- a. Sanilac Co. Board of Commissioners - Region 6 Prosperity Plan Mtg.
- b. Ordinance Review Committee minutes - 3/10/15:
- c. Downtown Development Authority minutes - 3/19/2015:
- d. Parks & Recreation minutes - 3/30/15:
- e. Invitation to be part of the Swinging Bridge Festival Parade:

Willis moved to receive and file Correspondence items a thru f, second by Geiger. Motion Carried.

VI. **ADMINISTRATOR'S REPORT:**

- Ordinance Meeting - April 28th

VII. **COUNCIL MEMBER REPORT:**

- A. McMillan: No report
- B. Willis: Lights in Community Center are nice and bright.
- C. Geiger: Leaf pick up.
- D. Butler: Dirt section in front of Riverside Restaurant? Ans: A bench with planters is being built for that section
- E. Fockler: PA system for meeting. Audience cannot hear some of the members.

VIII. **UNFINISHED BUSINESS:**

- a. Michigan Municipal League Education meeting: Waiting for Kelly from MML to confirm a date and also was checking with her for a facilitator for the Community Vision meeting. May 4th was the tentative vision meeting.

b. Police Secretary Job Description & Agreement:

Discussion regarding the Police Secretary Agreement that was signed. Need clarification and expiration date.

Willis moved to table until the next meeting for clarification and expiration date, second by Butler. Motion Carried.

IX. NEW BUSINESS:

- a. Iva Brusch - Neighbors: Problem with neighbor calling police and complaining about noise. Skill saw is run during the day, dog barks but so does the other neighborhood dogs. Do not know what to do.

Mayor McMillan stated that the Council could do nothing, but recommended that she keep in contact with the police dept. City Administrator will talk with Police Chief about the situation.

- b. American Legion - Poppy Sale - May 14-15, 2015: Geiger moved to allow the American Legion to hold their Poppy Sale on the corners May 14 & 15, 2015, second by Butler. Motion Carried.

- c. Boards & Commission Appointment: Butler moved to re-appoint Jon Lusher to the Cemetery Advisory Board with a term expiring May, 2020, second by Fockler. Motion Carried.

- d. WWTP - Variable Frequency Drive Bids:

Received bid from Hydro Dynamics, Inc.

10 HP Drive - \$1,875.95

15 HP Drive - \$2,510.56

Request to order three of the 7.5 hp VFD'S @ \$1,875.95 ea totaling \$5,627.85 and two of the 15hp VFD's @ \$2,510.56 ea totaling \$5,021.12 with at overall total purchase of \$10,648.97.

McMillan moved to approve the purchase of the 7.5hp VFD's and the 15hp VFD's for the total amount of \$10,648.97, second by Willis. Motion Carried.

- e. Liquor License Recommendation - Resolution: Willis moved to give recommendation to the Michigan Liquor Control for the approval of a Tavern License for City Bakery Bistro, 83 N Howard Ave., Crosswell, MI, second by Geiger.

Roll Call Vote: Willis, yes; Geiger, yes; Butler, yes; Fockler, yes; McMillan, yes. 5 yeas, 0 nays. Motion Carried.

f. Audit Bids:

Received 4 bids for Auditing Services.

| <b>Fiscal Year</b>                          | <b>Single Audit</b> | <b>14-15</b> | <b>15-16</b> | <b>16-17</b> | <b>17-18</b> | <b>18-19</b> |
|---------------------------------------------|---------------------|--------------|--------------|--------------|--------------|--------------|
| Abraham & Gaffney, PC., Auburn Hills, MI    | 1,500.00            | 9,800.00     | 10,000.00    | 10,200.00    | 10,400.00    | 10,600.00    |
| Gabridge & Co., Grand Rapids, MI            | 2,000.00            | 10,810.00    | 11,000.00    | 11,200.00    | 11,400.00    | 11,600.00    |
| Berthiaume & Co., Sagniauw, MI              | No additional Fee   | 13,000.00    | 13,450.00    | 13,900.00    | 13,900.00    | 13,900.00    |
| Stewart, Beauvais & Whipple, Port Huron, MI |                     | 21,910.00    | 21,400.00    | 21,900.00    | 22,400.00    | 22,900.00    |

Recommendation to award the 5 year audit contract to Abraham & Gaffney, PC of Auburn Hills, MI

McMillan moved to accept the bids for Auditing Services and sign an agreement with Abraham & Gaffney, second by Butler.

Roll Call Vote: McMillan, yes; Butler, yes; Willis, yes; Geiger, yes; Fockler, yes. 5 yeas, 0 nays. Motion Carried.

- g. Croswell Lions - White Cane Sale - May 1-2, 2015: Geiger moved to allow the Croswell Lions to hold their White Cane Sale on the corner May 1 & 2, 2015, second by Fockler. Motion Carried.

- h. Assessor Agreement: Willis moved to approve an Assessor Agreement with Barbara Cutcher for the period of July 1, 2015 to June 30, 2016, second by Geiger.

Roll Call Vote: Willis, yes; Geiger, yes; McMillan, yes; Fockler, yes; Butler, yes. 5 yeas, 0 nays. Motion Carried.

- i. P.L. Graham Park: Geiger moved to approve a Lease Agreement with John S. Pelc for providing trailer space and certain utilities in exchange for caretaker and watchman duties of the P.L. Graham Memorial Reservation, second by Fockler. Motion Carried.

- j. Personnel Policy and Procedures: Recommendation from the attorney to add the following sentence to the Personnel Policy & Procedures Section 11.10 Part-Time and Temporary Employee's Benefits "Pay and benefits policy and procedures do not apply to Volunteer positions".

McMillan moved to approve the amended to the Personnel Policy & Procedures Section 11.10 Part-Time and Temporary Employee's Benefits "Pay and benefits policy and procedures do not apply to Volunteer positions", second by Willis.

Roll Call Vote: McMillan, yes; Willis, yes; Geiger, yes; Fockler, yes; Butler, yes. 5 yeas, 0 nays. Motion Carried.

X. **PUBLIC COMMENTS**

None

XI. **APPROVAL OF ACCOUNTS PAYABLE**

Butler moved to approve the Accounts Payable for the amount of \$689,059.35 and the bills be paid, second by Willis. Motion Carried.

XII. **CLOSED SESSION - UNION NEGOTIATIONS:**

Butler moved to go into Closed Session at 8:25 p.m. for Union Negotiations, second by Fockler.

Roll Call Vote: Butler, yes; Fockler, yes; Willis, yes; Geiger, yes; McMillan, yes. 5 yeas, 0 nays. Motion Carried.

McMillan moved to adjourn from Closed Session at 8:55 p.m., second by Butler. Motion Carried.

Mayor McMillan appoint Council Member Butler and himself to the Union Negotiations Committee to work with the City Administrator.

XIII. **2015/2016 BUDGET DISCUSSION:**

Review of the proposed 2015/2016 budget. Remove the Capital Improvements from the budget and present at the special meeting on April 27, 2015 at 6:30 p.m. at City Hall.

XIV. **ADJOURNMENT:**

With no further business Mayor McMillan adjourned the meeting.

Meeting adjourned at 9:05 p.m.

---

Suzanne Dobson, CMMC  
Crosswell City Clerk

---

Michael McMillan, Mayor