

The Crosswell City Council met in Regular Session March 16, 2015, at the Crosswell Community Center, 124 N. Howard Ave., Crosswell, MI. Mayor McMillan called the meeting to order at 7:30 P.M.

Present: Michael McMillan, Mary Willis, John Geiger, Rob Butler, Cindy Fockler

Administration: City Administrator Sam Moore, City Clerk Suzanne Dobson

Guests: Denise Slone, Jeffersonian Reporter Margaret Whitmer, WWTP Supervisor Ed Carstens

I. **PLEDGE OF ALLEGIANCE:**

II. **APPROVAL OF MINUTES** from the Regular Council Meeting of March 2, 2015

Butler moved to approve the minutes of March 2, 2015 as presented, second by Willis.  
Motion Carried.

III. **PUBLIC COMMENTS:**

None

IV. **APPROVAL OF AGENDA:**

Willis moved to approve the agenda as presented, second by Fockler. Motion Carried.

V. **CORRESPONDENCE:**

- a. Park & Recreation Committee minutes March 2, 2015: Butler moved to receive and file, second by Willis. Motion Carried.

VI. **ADMINISTRATOR'S REPORT:**

- Spring Clean up
- Engineering Howard Ave - Will be completed this week
- GIS Steering Committee

VII. **COUNCIL MEMBER REPORT:**

- A. McMillan: No report
- B. Willis: No report
- C. Geiger: No report
- D. Butler: No report
- E. Fockler: MML Education meeting.

VIII. **UNFINISHED BUSINESS:**

None

IX. **NEW BUSINESS:**

- a. Permanent Part Time Policy:

Discussion was held on what a part time worker over 30 hours a week should receive. Temporary Employees - not eligible; Seasonal Employees not eligible. Part time employee that works 30 hours or more a week. Holiday pay is only if it is a work day of the part time employee.

McMillan moved to add the following to the Personnel & Policies Procedures Manual - Section 11.2 Vacation - Part-time employee that works over 30 hours a week shall earn and receive half the days that are listed in Section 11.2 Vacation of the Personnel & Policies Procedures Manual with the maximum of 12 days a year; No cashing in days and no pay out upon leaving employment; Section 11.3 Sick Days - Part-time employee that works over 30 hours a week shall receive six (6) sick days a year with a maximum of 12 days, no pay out upon leaving employment, second by Butler.

Roll Call Vote: McMillan, yes; Butler, yes; Willis, yes; Geiger, no; Fockler, no. 3 yeas, 2 nays. Motion Carried.

What is job description of the Police Secretary?

b. Community Vision Meeting:

Scheduling for the School Cafetorium.

Discussion of a date - May 4, 2015

Need a facilitator.

Hold regular council meeting after community vision meeting.

c. Michigan Municipal League Education meeting:

Council Member Fockler in touch with MML for the speaker, topics and cost.

d. WWTP Supervisor Contract:

Request for the residence location within 20 miles in his contract to be removed. The employees supervised by WWTP Supervisor are on the call list during the week they alternate during the week. WWTP Supervisor is the last one to be called. If an emergency then he would be called.

Initial agreement stated within 6 months, then requested 9 months, now requesting requirement to be removed from the contract.

Butler moved to remove the residency requirement from Ed Carstens, WWTP Supervisor Agreement, second by Geiger.

Roll Call Vote: Butler, yes; Geiger, yes; Fockler, no; Willis, yes; McMillan, yes. 4 yeas, 1 nay. Motion Carried.

Fockler voted "no" due to contract was signed when hired and requirement was in the contract.

X. PUBLIC COMMENTS

None

XI. APPROVAL OF ACCOUNTS PAYABLE

Willis moved to approve the Accounts Payable for the amount of \$148,807.43 and the bills be paid, second by McMillan. Motion Carried.

XII. **CLOSED SESSION UNION NEGOTIATIONS:**

City Council received letter from POAM Union requesting to open negotiations.

Fockler moved to go into Closed Session at 8:50 p.m. for POAM Union Negotiations, second by Willis.

Roll Call Vote: Fockler, yes; Willis, yes; Geiger, yes; Butler, yes; McMillan, yes. 5 yeas, 0 nays. Motion Carried.

Fockler moved to adjourn from Closed Session at 9:20 p.m., second by Willis. Motion Carried.

XIII. **2015/2016 BUDGET DISCUSSION:**

No discussion

XIV. **ADJOURNMENT:**

With no further business Mayor McMillan adjourned the meeting.

Meeting adjourned at 9:20 p.m.

---

Suzanne Dobson, CMMC  
Croswell City Clerk

---

Michael McMillan, Mayor