

The Crosswell City Council met in Regular Session February 2, 2015, at the Crosswell Community Center, 124 N. Howard Ave., Crosswell, MI. Mayor McMillan called the meeting to order at 7:30 P.M.

Present: Michael McMillan, Mary Willis, John Geiger, Rob Butler

Absent: Cindy Fockler

Administration: City Administrator Sam Moore, City Clerk Suzanne Dobson

Guests:

I. **PLEDGE OF ALLEGIANCE:**

II. **APPROVAL OF MINUTES**

Geiger moved to approve the minutes of January 19, 2015 as presented, second by Willis. Motion Carried.

III. **PUBLIC COMMENTS:**

None

IV. **APPROVAL OF AGENDA:**

Butler moved to approve the agenda as presented, second by Geiger. Motion Carried.

V. **CORRESPONDENCE:**

- a. Sanilac County Board of Commissioners – Alternative Energy meeting:
- b. E.D.C. Articles of Incorporation filing:

Willis moved to receive and file correspondence, second by Butler. Motion Carried.

VI. **ADMINISTRATOR'S REPORT:**

- Snow storm

VII. **COUNCIL MEMBER REPORT:**

- A. McMillan: No report
- B. Willis: No report
- C. Geiger: No report
- D. Butler: No report
- E. Fockler: Absent

VIII. **UNFINISHED BUSINESS:**

None

IX. **NEW BUSINESS:**

- a. Poverty Exemption Resolution:

Butler moved to adopt Resolution #02-02-2015 for the 2015 Poverty Exemption, second by Willis.

Roll Call Vote: Butler, yes; Willis, yes; Geiger, yes; McMillan, yes. 4 yeas, 0 nays, 1 absent.

Motion Carried.

**RESOLUTION #02-02-2015**  
**RESOLUTION FOR POVERTY EXEMPTION**

*WHEREAS*, the adoption of guidelines for poverty exemptions is required of the Croswell City Council; and

*WHEREAS*, the principal residence of persons, who the Assessor and Board of Review determines by reason of poverty to be unable to contribute to the public charge, is eligible for exemption in whole or in part from taxation under Public Act 390 of 1994 (MCL 211.7u); and

*WHEREAS*, pursuant to PA 390 of 1994, the City of Croswell of Sanilac County adopts the following guidelines for the Board of Review to implement. The guidelines shall include but not be limited to the specific income and asset levels of the claimant and all persons residing in the household, including any property tax credit returns, filed in the current or immediately preceding year;

To be eligible, a person shall do all the following on an annual basis:

- 1) Be an owner of and occupy as a principal residence the property for which an exemption is requested.
- 2) File a claim with the Assessor or Board of Review, accompanied by federal and state income tax returns for all persons residing in the principal residence, including any property tax credit returns filed in the immediately preceding year or in the current year.
- 3) File a claim reporting that the combined assets of all persons do not exceed the current guidelines. Assets include but are not limited to, real estate other than the principal residence, personal property, motor vehicles, recreational vehicles and equipment, certificates of deposit, savings accounts, checking accounts, stocks, bonds, life insurance, retirement funds, etc.
- 4) Produce a valid driver's license or other form of identification if requested.
- 5) Produce, if requested, a deed, land contract, or other evidence of ownership of the property for which an exemption is requested.
- 6) Meet the federal poverty income guidelines as defined and determined annually by the United States Department of Health and Human Services or alternative guidelines adopted by the governing body providing the alternative guidelines do not provide eligibility requirements less than the federal guidelines.
- 7) The application for an exemption shall be filed after January 1, but one day prior to the last day of the Board of Review. The filing of this claim constitutes an appearance

before the Board of Review for the purpose of preserving the right of appeal to the Michigan Tax Tribunal.

The following are the federal poverty income guidelines which are updated annually by the United States Department of Health and Human Services. The annual allowable income includes income for all persons residing in the principal residence.

***Federal Poverty Guidelines for 2015 Assessments***

**Number of Persons Residing  
in the Principal Residence**

**Poverty Guidelines  
Annual allowable income**

Size of Family/ Household	Maximum Total Income
1	11,770
2	15,930
3	20,090
4	24,250
5	28,410
6	32,570
7	36,730
8	40,890
Additional Person	4,160

***NOW, THEREFORE, BE IT HEREBY RESOLVED*** that the Assessor and Board of Review shall follow the above stated policy and federal guidelines in granting or denying an exemption, unless the Assessor and Board of Review determines there are substantial and compelling reasons why there should be a deviation from the policy and federal guidelines and these reasons are communicated in writing to the claimant.

The foregoing resolution offered by City Council Member Geiger and supported by City Council Member Willis.

**CERTIFICATION**

I, SUZANNE DOBSON, City Clerk of Croswell, do hereby certify that Resolution #02-02-2015 was adopted by the City of Croswell at a regular meeting of the City of Croswell Council held at the Croswell Community Center on the 2<sup>nd</sup> day of February 2015.

Vote on this Resolution, \_\_\_\_\_ members being present was as follows:

AYES: \_\_\_\_\_  
NAYS: \_\_\_\_\_

\_\_\_\_\_  
Suzanne M. Dobson, CMMC  
City Clerk

\_\_\_\_\_  
Michael McMillan, Mayor

X. **PUBLIC COMMENTS**  
None

XI. **APPROVAL OF ACCOUNTS PAYABLE**  
McMillan moved to approve the Accounts Payable for the amount of \$484,824.24 and the bills to be paid, second by Geiger. Motion Carried.

XII. **ADJOURNMENT:**  
With no further business Mayor McMillan adjourned the meeting.  
Meeting adjourned at 7:37 p.m.

\_\_\_\_\_  
Suzanne Dobson, CMMC  
Crosswell City Clerk

\_\_\_\_\_  
Michael McMillan, Mayor