

The Crosswell City Council met in Regular Session December 7, 2015, at the Crosswell Community Center, 124 N. Howard Ave., Crosswell, MI. Mayor McMillan called the meeting to order at 7:30 P.M.

Present: Michael McMillan, Mary Willis, John Geiger, Rob Butler, Cindy Fockler

Administration: City Administrator Sam Moore, City Clerk Suzanne Dobson

Guests: Launce Sr & Launce Jr Sulaty, DPW Supervisor Mark Vincent; Police Chief Dave Hall, Dave Steele, Jeffersonian Report Margaret Whitmer, Clear Zoning Representatives David Birchler and Jill Bahm

I. **PLEDGE OF ALLEGIANCE:**

II. **APPROVAL OF MINUTES** from the Regular Council Meeting of November 16, 2015 Geiger moved to approve the minutes of November 16, 2015 as presented, second by Willis. Motion Carried.

III. **PUBLIC COMMENTS:**

Dave Steele - Questioned the Dawson Lawsuit - referred Mr. Steele to contact City Administrator at the office.

IV. **APPROVAL OF AGENDA:**

Willis moved to approve the agenda as presented, second by McMillan. Motion Carried.

V. **CLEARZONING INC. - Master Plan Bid:**

David Birchler, CEO of Clearzoning Inc., and Jill Bahm spoke on the services that they will prove for the Comprehensive City Master Plan. Submitted a time line of the project.

Butler moved to approve the Agreement for Community Planning Consultant Services with Clearzoning Inc., for the cost of \$121,600.00, second by Willis.

Roll Call Vote: Butler, yes; Willis, yes; Geiger, yes; Fockler, yes; McMillan, yes. 5 yeas, 0 nays. Motion Carried.

VI. **CORRESPONDENCE:**

a. Parks & Recreation minutes 10/26/15:

b. MML - Municipal Officials Handbook:

Fockler moved to receive and file all correspondence, second by Geiger. Motion Carried.

VII. **ADMINISTRATOR'S REPORT:**

- Informed Boards & Commissions regarding Planning project
- In January budget amendments will be submitted
- Street Lights will be delivered and possibly installed
- Speed Limit Radar Sign

VIII. **COUNCIL MEMBER REPORT:**

- A. McMillan: Would like to acknowledge the EMS Dept for the job they are doing. Revenue is up; Projects are being completed; Staff is happy; Overtime is down. Pleased with Director.
- B. Willis: Parade went very well
- C. Geiger: No report
- D. Butler: No report
- E. Fockler: No report

IX. **UNFINISHED BUSINESS:**

None

X. **NEW BUSINESS:**

- a. Michigan Sugar Deposit: Request from Michigan Sugar to waive the utility deposit for the warehouses located at 121 & 131 E Sanborn.

Butler moved to waive the utility deposit for Michigan Sugar warehouses at 121 & 131 E Sanborn, second by Willis. Motion Carried.

- b. Police Officer: Request by Police Chief to hire a full time officer. Six months will cost approximately \$27,104, this will be for the remaining for the 2015/2016 budget. Budget to be reviewed for the 2016/2017 fiscal year.

Discussion of overtime, retirement of officers approaching. Hiring an additional officer will cover all shifts.

McMillan moved to approve the hiring of a full time police officer, second by Fockler. Roll Call Vote: McMillan, yes; Fockler, yes; Willis, yes; Geiger, yes; Butler, yes. 5 yeas, 0 nays. Motion Carried.

- c. Marlette Construction - final: Change Order submitted by Phillips Engineering and the final pay of \$97,100 for Marlette Excavating in the N. Howard Ave project.

Butler moved to approve the Change Order and the Final Pay for \$97,100.00 to Marlette Excavating, second by Willis.

Roll Call Vote: Butler, yes; Willis, yes; Geiger, yes; Fockler, yes; McMillan, yes. 5 yeas, 0 nays. Motion Carried.

- d. Council Pay: 2015 pay for Council \$4,795.00.  
Willis moved to approve the 2015 Council pay for the total amount of \$4,795.00, second by McMillan. Motion Carried.

XI. **PUBLIC COMMENTS**

None

XII. **APPROVAL OF ACCOUNTS PAYABLE**

Willis moved to approve the Accounts Payable for the amount of \$435,312.30 and the bills be paid, second by McMillan. Motion Carried.

XIII. **ADJOURNMENT:**

With no further business Mayor McMillan adjourned the meeting.

Meeting adjourned at 8:45 p.m.

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Suzanne Dobson, CMMC  
Crosswell City Clerk

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Michael McMillan, Mayor