

The Croswell City Council met in Regular Session June 16, 2014, at the William Aitkin Memorial Library, 111 N. Howard Ave., Croswell, MI. Mayor McMillan called the meeting to order at 7:30 P.M.

Present: Michael McMillan, Mary Willis, John Geiger, Rob Butler, Cindy Fockler

Administration: City Administrator Sam Moore, City Clerk Suzanne Dobson

Guests: EMS Supervisor Tim Niggemeyer, Christopher Niggemeyer, Andrew Lerma, Jeffersonian Report Margaret Whitmer

I. **PLEDGE OF ALLEGIANCE:**

II. **APPROVAL OF MINUTES** from the Regular Council Meeting of June 2, 2014 & Special Meeting June 11, 2014

Butler moved to approve the minutes of June 2, 2014 and June 11, 2014, second by Willis. Motion Carried.

III. **PUBLIC COMMENTS:**

None

IV. **APPROVAL OF AGENDA:**

Add under New Business item e. Civil Rights Policy; Add after Approval of Accounts Payable - Closed Session Legal Matter.

Willis moved to approve the Agenda as amended, second by Fockler. Motion Carried.

V. **CORRESPONDENCE:**

a. State of Michigan - Audit of Assessing Requirements:
City Administrator will be reviewing with the Assessor on Tuesday.

Willis moved to receive and file, second by Fockler. Motion Carried.

VI. **ADMINISTRATOR'S REPORT:**

- Will be re-posting the WWTP Supervisor position.

VII. **COUNCIL MEMBER REPORT:**

A. McMillan: Grass cutting

B. Willis: No report

C. Geiger: Bricker Building

D. Butler: Bike path on Croswell Rd. to Fairgrounds; stripe wider lane for bikes

E. Fockler: Parklet; flower baskets; smaller no parking signs; demo at wastewater was impressive

VIII. **UNFINISHED BUSINESS:**

a. Beer Tent Application - Croswell Fair:

Application presented at special meeting June 11th was for June 21st only. Fairgrounds is

asking Liquor Control for June 20th and June 21st.

Geiger moved to recommend approve for the Beer Tent Application for Crosswell Fairground for June 20 and June 21, 2014, second by Willis. Motion Carried.

IX. **NEW BUSINESS:**

a. Pay Policy:

Fockler - Discussion of pay is it the "base" rate or the pay with licenses? Union contract states "rate paid" at this time it is the rate plus licenses of the lowest paid employee. Any changes in the statement would have to be through Union negotiations.

City Administrator to advertise again for the Electric Lineman position.

Butler moved to approve the Part-time/Seasonal/Temporary Labor Pay Policy, second by Geiger.

Roll Call Vote: Butler, yes; Geiger, yes; Fockler, no; Willis, yes; McMillan, yes; 4 yeas, 1 nay. Motion Carried.

Part-time/ Seasonal/Temporary Labor
Pay Policy

The following pay policy replaces **ALL** existing "Part-time", "Seasonal" or "Temporary" labor pay policies.

State/ Federal Minimum wage	First-time hires, minimal work experience low skill
\$10.00 per hour	Work experience, some skills
\$12.00 per hour	Returning seasonal labor workers or new hires with prior work experience, exhibit strong skills and demonstrate a wider breadth of skills.
*Administrators Discretion	If employee possesses unique skills/or abilities desired by the City, Supervisor can recommend to City Administrator a higher pay. City Administrator has discretion to set part-time and seasonal part-time employees pay rate.
\$9.00	Board or Review members
\$9.00	Election Inspectors set per election commission; plus \$.50 chair

* Not to exceed - 2012 to 2015 Utility Worker Contract - Article 18, Section 5 - "They shall be paid a rate of not more than the lowest rate paid by the City and classified as Labor Trainees."

* Not to exceed - 2012 to 2015 City of Crosswell/POAM Contract - Article 37, Section 2 - "the wage rate for part-time officers shall be the starting wage as listed in Addendum.

b. Liaison Officer Agreement:

Removed under #2. "in place, at this time Ken Western" and replace with "assigned".

Willis moved to approve the Croswell-Lexington Liaison Officer Agreement as amended, second by Geiger.

Roll Call Vote: Willis, yes; Geiger, yes; Butler, yes; Fockler, yes; McMillan, yes. 5 yeas, 0 nays. Motion Carried.

LIAISON OFFICER AGREEMENT

THIS AGREEMENT, made this 16th day of June, 2014, by and between Croswell-Lexington Community Schools, whose address is 5407 E. Peck Road (hereinafter referred to as "the District"), and the City of Croswell, whose address is 100 N. Howard Avenue, (hereinafter referred to as "the City").

1. **WHEREAS** Croswell-Lexington Community Schools requests one Liaison Police Officer for the 2014-2015 school year for the High School and
2. **WHEREAS** the City of Croswell approved at its June 16, 2014, City Council meeting entering into a contract with the District for a School Liaison Police Officer with a 70/30 split with the pay rate/benefits of the officer ~~in place, at this time Ken Western.~~ assigned.

THEREFORE Croswell-Lexington Community Schools contracts with the City of Croswell for the services of one Liaison Police Officer for the 2014-2015 school years. The officer is expected to work 8 hours per day for the District each day school is in session. Supervision of evening events may be included in the 8-hour day. For such services, the District agrees to pay the City 70% of the amount equal to the payroll and benefits of the officer in place working 2,080 hours per year.

THIS AGREEMENT may be renewed each school year by mutual consent of the District and the City. Either party reserves the right to terminate the above agreement upon one (1) month written notice.

IN WITNESS WHEREOF, the parties hereto enter into this agreement on the day and year first above written.

WITNESSED:

City of Croswell

_____ By: _____

_____ Its: _____

Croswell-Lexington Community Schools

_____ By: _____

_____ Its: _____

c. Fire Agreements:

City of Croswell has Fire Agreements with Buel Twp., Fremont Twp., Lexington Twp and Worth Twp. The agreements are the same except for the Compensation.

COMPENSATION

Municipality	\$\$ per Square Mile	Square Miles	Total
Buel Twp	\$300	20	\$6,000
Fremont Twp	\$300	18	\$5,400
Lexington Twp	\$375	14	\$5,250
Worth Twp	\$375	26	\$9,750

Section 2. Service Billing: All trips to an emergency in the fire protection coverage area shall be evaluated by the Fire Chief or Officer in charge and billed at his discretion from the agreed charges as listed below.

- A. Standard \$1,000.00 fire run with an additional \$100.00 per hour charge after the first hour.
- B. Service run - \$150.00
- C. Rescue run - \$150.00

Section 3. Charges for additional equipment and personnel from other fire departments shall be due and payable by the Township to the City of Croswell when billed by same.

Section 4. Charges for additional resources for a special emergency (Haz-Mat, etc.) may be charged to the responsible party, owner or their insurance agent.

Butler moved to approve the Fire Agreements with Buel Twp., Fremont Twp., Lexington Twp and Worth Twp, second by Willis.

Roll Call Vote: Butler, yes; Willis, yes; Geiger, yes; Fockler, yes; McMillan, yes. 5 yeas, 0 nays. Motion Carried.

d. Special Meeting - Budget Amendments:

Butler moved to change the Regular City Council meeting from July 7, 2014 to June 30, 2014 at 7:30 p.m., Wm. Aitkin Memorial Library, second by Willis.

Roll Call Vote: Butler, yes; Willis, yes; Geiger, yes; Fockler, yes; McMillan, yes. 5 yeas, 0 nays. Motion Carried.

e. Civil Rights Policy:

Willis moved to adopt the Civil Rights Policy, second by Butler. Motion Carried.

**CITY OF CROSWELL
CIVIL RIGHTS POLICY**

General Public Policy

It is hereby declared to be contrary to the public policy of the City of Croswell for any persons to be discriminated against in employment, housing, or participation in publicly funded programs because of race, religion, national origin, color, sex, marital status, age, or handicap.

Employment

The opportunity to obtain employment without discrimination because of race, religion, national origin, color, sex, marital status, age, or handicap is hereby recognized and declared to be a civil right. Further, it shall be contrary to the public policy of the City of Croswell for any employer to discriminate in hire, promotion, tenure, terms or conditions of employment because of race, religion, national origin, color, sex, marital status, age, or handicap.

Housing

The opportunity to purchase, lease, sell, hold, use, and convey housing without discrimination because of race, religion, national origin, color, sex, marital status, age, or handicap is hereby recognized and declared to be a civil right.

Publicly Funded Programs

The opportunity to participate in federal, state, and locally funded programs without discrimination because of race, religion, national origin, color, sex, marital status, age, or handicap is hereby recognized and declared to be a civil right.

Suzanne Dobson, CMC
Croswell City Clerk

X. **PUBLIC COMMENTS**

Andrew Lerma present to ask the procedure for filing for a solicitor's permit during the Swinging Bridge Festival. Ans: Paperwork at City Hall

XI. **APPROVAL OF ACCOUNTS PAYABLE**

Butler moved to approve the Accounts Payable for the amount of \$177,852.39 and the bills be paid, second by Willis. Motion Carried.

XI. **CLOSED SESSION - LEGAL:**

Willis moved to go into Closed Session at 8:25 p.m. for discussion of Legal matter, second by Butler.

Roll Call Vote: Willis, yes; Butler, yes; Fockler, yes; Geiger, yes; McMillan, yes. 5 yeas, 0 nays.
Motion Carried.

Willis moved to adjourn from Closed Session at 8:35 p.m., second by Fockler. Motion Carried.

XII. **ADJOURNMENT:**

With no further business Mayor McMillan adjourned the meeting.

Meeting adjourned at 8:36 p.m.

Suzanne Dobson, CMC
Croswell City Clerk

Michael McMillan, Mayor