

The Crosswell City Council met in Regular Session December 2, 2013, at the William Aitkin Memorial Library, 111 N. Howard Ave., Crosswell, MI. Mayor McMillan called the meeting to order at 7:30 P.M.

Present: M. McMillan, M. Willis, J. Geiger, L. Krawczyk, R. Butler  
Administration: City Administrator Sam Moore, City Clerk Suzanne Dobson  
Guests: Cindy Fockler, Jeffersonian Reporter Margaret Whitmer

I. **PLEDGE OF ALLEGIANCE:**

II. **APPROVAL OF MINUTES** from the Regular Council Meeting of November 18, 2013  
Willis moved to approve the minutes of November 18, 2013 as presented, second by Krawczyk. Motion Carried.

III. **PUBLIC COMMENTS:**  
Margaret Whitmer – Nice road.

IV. **APPROVAL OF AGENDA:**  
Willis moved to approve the agenda as presented, second by Butler. Motion Carried.

V. **CORRESPONDENCE:**  
None

VI. **N. HOWARD ROAD PROJECT:**

a. **T. R. Pieprzak Invoice:**

Payment request #4 from T.R. Pieprzak for the amount of \$279,015.07 has been approved by the engineer. There are possibly two more payments to be made. There is a meeting December 3<sup>rd</sup> with the city, engineer and contractor. USDA did a pre final inspection and will not be attending the meeting.

Willis moved to approve Payment #4 to T.R. Pieprzak for the amount of \$279,015.07, second by Butler.

Roll Call Vote: Willis, yes; Butler, yes; Krawczyk, yes; Geiger, yes; McMillan, yes. 5 yeas, 0 nays. Motion Carried.

VII. **ADMINISTRATOR'S REPORT:**

- Contractor meeting – December 3<sup>rd</sup>
- Cotterman Company re-coated the lamp post bases
- Researching Rate Study fees for water and sewer
- Jeff Durecka purchased Rexford's grocery store
- Christmas Parade went very well

VIII. **COUNCIL MEMBER REPORT:**

- A. McMillan: Thank you to businesses and residents for their downtown cooperation
- B. Willis: Thank you to Electric Dept for the quick work of installing lights.

- C. Geiger: 1. Warranty on the light heads, one was out. Ans: That was a fuse problem, blown by the popcorn machine that was plugged in. There is a warranty on the light heads; 2. Delivery of Santa Ans: Santa did not want to ride the fire truck, he wanted the Kubota.
- D. Krawczyk: Everything looks good. Some patching needs to be done on the side roads.
- E. Butler: 1. Will there be another cover over the base of the lights? Ans: Yes; 2. Now moving on with other budget items Employees, Bucket Truck, Police Car? Ans: Have seen a couple of bucket truck demos; working on police car.

IX. **UNFINISHED BUSINESS:**

None

X. **NEW BUSINESS:**

a. Boards & Commission Appointments:

Willis moved to approve the following Boards & Commission appointments Board of Review – James Krampits – term ending January 2017; Personnel Policy Committee – Gary Macklem - term ending January 2017; Tax Increment Finance Authority – Rob Stimpson, second by Butler. Motion Carried.

b. Audit Corrective Action Plan – Resolution:

Butler moved to adopt Resolution #12-02-2013 Audit Correction Action Plan for fiscal year ending June 30, 2013, second by Geiger.

Roll Call Vote: Butler, yes; Geiger, yes; Krawczyk, yes; Willis, yes; McMillan, yes. 5 yeas, 0 nays. Motion Carried.

Resolution #12-02-2013

**AUDIT CORRECTIVE ACTION PLAN**

The City Council of the City of Croswell, Sanilac County, Michigan, hereby resolves to adopt the following corrective action plan (CAP).

WHEREAS, the City of Croswell fiscal year audit of 2013 has been reviewed by the State of Michigan Local Audit and Finance Division and has identified issues on the auditing procedures report (APR);

WHEREAS, there were reported deficiencies included with the audit report.

NOW, THEREFORE BE IT RESOLVED, the City proposes corrective action as follows for each item noted by the State of Michigan Local Audit and Finance Division as follows:

**18. Auditors recommend adjusted journal entries and prepare the audited statements.**

Corrective action – this has been reviewed by the management and City Council and the City believes it is in its best interest to make no changes. The City reviews

the audit work, reports and AJE's from the auditors and believes that the City management and Council is capable of understanding the work done and accepting responsibility for the results.

**CERTIFICATION**

I, SUZANNE DOBSON, City Clerk of Croswell, do hereby certify that Resolution #12-02-2013 was adopted by the City of Croswell at a Regular meeting of the City of Croswell Council held at the Wm. Aitkin Memorial Library on the 2<sup>nd</sup> day of December, 2013.

Vote on this Resolution,   5   members being present was as follows:

AYES: Butler, Geiger, Krawczyk, Willis, McMillan

NAYS: \_\_\_\_\_

\_\_\_\_\_  
Suzanne M. Dobson, CMC  
Croswell City Clerk

\_\_\_\_\_  
Michael McMillan, Mayor

c. Council Pay:

Willis moved to approve the 2013 Council Pay for the total amount of \$5,270.00, second by Krawczyk. Motion Carried.

XI. **PUBLIC COMMENTS**

None

XII. **APPROVAL OF ACCOUNTS PAYABLE**

Krawczyk moved to approve the Accounts Payable for the amount of \$403,612.223 and the bills be paid, second by Willis. Motion Carried.

XIII. **ADJOURNMENT:**

With no further business Mayor McMillan adjourned the meeting.

Meeting adjourned at 7:55 p.m.

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Suzanne Dobson, CMC  
Croswell City Clerk

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Michael McMillan, Mayor