

The Crosswell City Council met in Regular Session August 19, 2013, at the William Aitkin Memorial Library, 111 N. Howard Ave., Crosswell, MI. Mayor McMillan called the meeting to order at 7:30 P.M.

Present: M. McMillan, M. Willis, J. Geiger, L. Krawczyk, R. Butler
Administration: City Administrator Sam Moore, City Clerk Suzanne Dobson
Guests: Blaine Pennington, Tyler Martin, Heather Gordon, Rick Westbrook

- I. **PLEDGE OF ALLEGIANCE:**
- II. **APPROVAL OF MINUTES** from the Regular Council Meeting of August 5, 2013
Geiger moved to approve the minutes of August 5, 2013 as presented, second by Butler.
Motion Carried.
- III. **PUBLIC COMMENTS:**
Blaine Pennington – looking for drawings of the road project; questions regarding the specifications for the downtown streetscape.

Heather Gordon – Time frame on replacing sidewalks.
- IV. **APPROVAL OF AGENDA:**
Add item b. Wastewater Lift Stations repairs to New Business.

Butler moved to approve the agenda as amended, second by Willis. Motion Carried.
- V. **CORRESPONDENCE:**
None
- VI. **ADMINISTRATOR'S REPORT:**
None
- VII. **COUNCIL MEMBER REPORT:**
 - A. McMillan: No report
 - B. Willis: Commend Sam on the job he is doing, he was thrown into this project.
 - C. Geiger: No report
 - D. Krawczyk: No report
 - E. Butler: Homecoming is Sept. 27th. School would like to march down N. Howard.
Ans: Will work on a path for parade.
- VIII. **UNFINISHED BUSINESS:**
 - a. Sewer Repair & Replacement Fee: Geiger moved to table, second by Butler.
Motion Carried.

- b. Building Inspector Contract: Procedure if the City transfer Building Inspection over to County.

1st - Resident is required to obtain a “Land Use Permit” from the City.

2nd – File building permit with at the County, the approved “Land Use Permit” has to be attached to the building permit. (City will have the applications available at City Hall, BUT they turn them in at the County)

Inspection – Call before 10:00 a.m. and same day inspection will be made.

Fees – Per square footage

Finalized building permits to be picked up at the County on a quarterly basis.

Butler moved to begin the procedure to transfer the Building Department over to the County Building Department and to give the Building Inspector Barb Cutcher 30 days written notice per contract, second by Willis.

Roll Call Vote: Butler, yes; Willis, yes; Geiger, yes; Krawczyk, yes; McMillan, yes. 5 yeas, 0 nays.
Motion Carried.

IX. NEW BUSINESS:

a. E.D.C. Appointment:

Willis moved to appoint the following to the Economic Development Corporation – Rob Stimpson and Kevin Miller term ending December 2017; Kim Young term ending December 2014, second by Butler. Motion Carried.

b. Wastewater Lift Stations:

The Grinder at the main lift station went down and is not working properly. Received two quotes from the only two companies that submitted quotes after being asked for quotes from Dave Steele. JWC Environmental submitted a quote for \$10,714.00 for a rebuilt Grinder. Franklin Miller submitted a quote for \$10,527.00 for a new Grinder.

Recommendation is to Purchase the equipment from Franklin Miller for the amount of \$10,527.00

The wet well on M90 commonly referred to as the Lakeview Hills Lift Station is in need of repair. If you recall Carey Bond at our last council meeting noted that we should address this issue very soon. At the last meeting we only had one quote and Dave Steele was directed to try to acquire another quote or two. The companies that were contacted did not supply quotes, We believe that Advanced Rehabilitation Technology is the only contractor willing to do this project in the limited time window. This project needs to be completed in around a day or so and no one else can meet that criteria. The limited time is to assure no disruption in sewer service.

Recommendation is to award the job to Advanced Rehabilitation Technology for the amount of \$5,500.00

Geiger moved to purchase the Grinder from Franklin Miller for the amount of \$10,527.00 and to award the job for Lakeview Hills rehab to Advanced Rehabilitation Technology for the amount of \$5,500.00, second by Butler.

Roll Call Vote: Geiger, yes; Butler, yes; Krawczyk, yes; Willis, yes; McMillan, yes. 5 yeas, 0 nays. Motion Carried.

X. **PUBLIC COMMENTS**

Rick Westbrook – Discussion of the street width.

XI. **APPROVAL OF ACCOUNTS PAYABLE**

Geiger moved to approve the Accounts Payable for the amount of \$319,861.79 and the bills be paid, second by Krawczyk. Motion Carried.

XII. **ADJOURNMENT:**

With no further business Mayor McMillan adjourned the meeting.

Meeting adjourned at 8:00 p.m.

Suzanne Dobson, CMC
Croswell City Clerk

Michael McMillan, Mayor