

The Croswell City Council met in Regular Session May 20, 2013, at the William Aitkin Memorial Library, 111 N. Howard Ave., Croswell, MI. Mayor McMillan called the meeting to order at 7:30 P.M.

Present: M. McMillan, M. Willis, J. Geiger, L. Krawczyk, R. Butler

Administration: City Administrator Sam Moore, City Clerk Suzanne Dobson

Guests: Kim Hartman, Karen Pearson, Jeffersonian Reporter Margaret Whitmer

I. **PLEDGE OF ALLEGIANCE:**

- II. **APPROVAL OF MINUTES** from the Regular Council Meeting of May 6, 2013  
Geiger moved to approve the minutes of May 6, 2013 as presented, second by Butler.  
Motion Carried.

III. **PUBLIC COMMENTS:**

None

IV. **APPROVAL OF AGENDA:**

Add item f. United Way to New Business.

Butler moved to approve the Agenda as amended, second by Willis. Motion Carried.

V. **PUBLIC HEARING – PROPOSED ORDINANCE #322 – BUDGET FOR FISCAL YEAR 2013-2014:**

Geiger moved to open the public hearing for proposed Ordinance #322 – Budget for Fiscal Year 2013-2014 at 7:32 p.m., second by Krawczyk. Motion Carried.

Mayor McMillan asked if there were any questions or comments regarding proposed Ordinance #322 – Budget for fiscal year 2-13/2-14.

No questions or comments.

Public Hearing will be held open.

VI. **PUBLIC HEARING – EVEN-YEAR LOCAL ELECTIONS:**

Butler moved to open the public hearing at 7:35 p.m. to hear comments or questions regard Even-Year Local Elections, second by Willis. Motion Carried.

Mayor McMillan asked if there were any questions or comments regarding the City changing to Even-Year Elections.

No questions or comments.

Public Hearing will be held open.

VII. **CORRESPONDENCE:**

None

VIII. **ADMINISTRATOR'S REPORT:**

- State Historical Society – working with the on the lighting for the downtown project
- WWTP Upgrade – moving along

IX. **COUNCIL MEMBER REPORT:**

- A. McMillan: No report
- B. Willis: Smell is strong. Ans: Michigan Sugar is disturbing their lagoons.
- C. Geiger: Burning in the evening is back.
- D. Krawczyk: No report
- E. Butler: No report

X. **UNFINISHED BUSINESS:**

None

XI. **NEW BUSINESS:**

- a. Close Public Hearing – Fiscal Year 2013-2014:

Mayor McMillan asked if there were any questions or comments regarding proposed the Millage rate or Ordinance #322 – Budget for fiscal year 2012 – 2014.

Butler moved to close the Public Hearing at 7:40 p.m. for proposed Ordinance #322, 2013/2014 Budget and millage rates, second by Willis. Motion Carried.

1. Millage Rate:

Willis moved to adopt the Millage rate of 18.2357, second by Butler.

Roll Call Vote: Willis, yes; Butler, yes; Geiger, yes; Krawczyk, yes; McMillan, yes. 5 yeas, 0 nays.  
Motion Carried.

2. Ordinance #322:

Geiger moved to adopt Ordinance #322 the 2013/2014 Budget, second by Krawczyk.

Roll Call Vote: Geiger, yes; Krawczyk, yes; Butler, yes; Willis, yes; McMillan, yes. 5 yeas, 0 nays.  
Motion Carried.

CITY OF CROSWELL  
ORDINANCE NO. 322  
BUDGET FOR FISCAL YEAR 2013-2014

An Ordinance for the purpose of a budget adoption and tax rate setting for the fiscal year 2013-2014( July 1, 2013 through June 30, 2014)

THE CITY OF CROSWELL ORDAINS:

SECTION I: General Fund Valuation, Millage Revenues and Expenditures. City Combined taxable value for general operations: \$40,123,444

General Fund Operating Millage 18.2357 mills.

GENERAL FUND

Revenues:

Taxes	585,354.00
Permits	2,000.00
State &	
Intergovernmental	601,217.00
Fire Service	30,550.00
Cemetery Service	17,500.00
Police Service	5,317.00
Service Fees	116,761.00
Interest	600.00
Rent	11,000.00
Other	3,600.00
Transfer In	222,532.00

TOTAL: 1,596,431.00

Expenditures:

General Government	320,504.00
Legislative	29,554.00
Public Safety	693,309.00
Public Works	455,000.00
Cemetery	51,519.00
Recreation	46,545.00

TOTAL: 1,596,431.00

SECTION II Major Streets Fund

Revenues:

Intergovernmental - Act 51	135,960.00
Interest	500.00
Fund Balance	25,258.00

TOTAL: 161,718.00

Expenditures:

Administration	19,871.00
Maintenance	141,847.00

TOTAL: 161,718.00

SECTION III Local Streets Fund

Revenues:

		Taxes	59,932.00
		Intergovernmental - Act 51	45,558.00
		Interest	200.00
		Bike Path	5,000.00
		TOTAL:	110,690.00
	Expenditures:		
		Administration	19,790.00
		Maintenance	70,864.00
		TOTAL:	90,654.00
SECTION IV	Economic Development Corp. (EDC) Fund		
	Revenues:		
		Principle & Interest	300.00
		Rent	1,200.00
		Fund Balance	6,908.00
		TOTAL:	8,408.00
	Expenditures:		
		Operating	8,408.00
		TOTAL:	8,408.00
SECTION V	Downtown Development Authority (DDA) Fund		
	Revenues:		
		DDA Tax	69,650.00
		Other Revenue	250.00
		Fund Balance	53,500.00
		TOTAL:	123,400.00
	Expenditures:		
		Administration	103,900.00
		Projects	19,500.00
		TOTAL:	123,400.00
SECTION VI	Tax Increment Finance Authority (TIFA) Fund		
	Revenues:		
		TIFA Tax	217,925.00
		Interest	700.00
		Rent	24,600.00

		TOTAL:	243,225.00
	Expenditures:		
		Administration	8,608.00
		Loans	50,000.00
		TOTAL:	58,608.00
SECTION VII	Ambulance		
	Revenues:		
		Ambulance Service	394,000.00
		Contract Fees	111,812.00
		Grant	10,000.00
		Other	300.00
		TOTAL:	516,112.00
	Expenditures:		
		Administration	208,963.00
		Operations	286,900.00
		TOTAL:	495,863.00
SECTION VIII	Electric Fund		
	Revenues:		
		Electric Services	3,039,650.00
		Interest	15,300.00
		Additional Sales Tax	40,000.00
		Other	20,000.00
		Loan Proceeds	50,000.00
		Transfer from Reserve	84,000.00
		Fund Balance	393,223.00
		TOTAL:	3,642,173.00
	Expenditures:		
		Wholesale Electricity	2,207,500.00
		Operations	1,005,331.00
		Generation	59,280.00
		Transfers Out	370,062.00
		TOTAL:	3,642,173.00
SECTION IX	Wastewater Treatment Plant		
	Revenues:		
		Wastewater Services	772,700.00
		Repair & Replacement	200,400.00

		Interest	400.00
		Other	70,000.00
		TOTAL:	1,043,500.00
	Expenditures:		
		Bonds & Interest	153,000.00
		Operations	694,429.00
		TOTAL:	847,429.00
SECTION X	Water Fund		
	Revenues:		
		Water Service	266,000.00
		Interest	4,978.00
		Fund Balance	202,313.00
		TOTAL:	473,291.00
	Expenditures:		
		Operations	320,291.00
		New Line Construction	153,000.00
		TOTAL:	473,291.00
SECTION XI	Dept. of Public Works Equipment Fund		
	Revenues:		
		Equipment Rental	56,500.00
		Interest	250.00
		Fund Balance	14,884.00
		TOTAL:	71,634.00
	Expenditures:		
		Administration	21,134.00
		Maintenance	50,500.00
		TOTAL:	71,634.00
SECTION XII	Perpetual Care Fund		
	Revenues:		
		Investment Earnings	500.00
		Rent & Sales	15,180.00
		TOTAL:	15,680.00

Expenditures:

Maintenance 4,500.00

TOTAL: 4,500.00

SECTION XIII Synopsis of Funds

	Revenues	Expenditures
General Fund	1,596,431.00	1,596,431.00
Major Streets Fund	161,718.00	161,718.00
Local Streets Fund	110,690.00	90,654.00
EDC Fund	8,408.00	8,408.00
DDA Fund	123,400.00	123,400.00
TIFA Fund	243,225.00	58,608.00
Ambulance Fund	516,112.00	495,863.00
Electric Fund	3,642,173.00	3,642,173.00
Wastewater Fund	1,043,500.00	847,429.00
Water Fund	473,291.00	473,291.00
D.P.W. Equipment Fund	71,634.00	71,634.00
Perpetual Care Fund	15,680.00	4,500.00
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	8,006,262.00	7,574,109.00

Vote on this ordinance, 5 members being present was as follows:

AYES: Geiger, Krawczyk, Butler, Willis, McMillan

NAYS:

ABSENT:

CERTIFICATION

Further certify that said Ordinance No. 322 adopted by the City of Croswell Council on the 20th day of May, 2013, was published in Sanilac County and circulated in the City of Croswell, on the 31st day of May, 2013, this being the first and final day of publication of this ordinance.

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Suzanne Dobson, CMC  
Croswell City Clerk

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Mike McMillan, Mayor

b. Close Public Hearing – Even-year Elections:  
Mayor McMillan asked for any questions or comments regarding Even-year Elections.

Willis moved to close the public hearing at 7:42 p.m., second by Butler. Motion Carried.

1. Resolution 05-20-2013:

Willis moved to adopt Resolution #05-20-2013 Even-Year Local Elections, second by Krawczyk.

Roll Call Vote: Willis, yes; Krawczyk, yes; Geiger, yes; Butler, yes; McMillan, yes. 5 yeas, 0 nays.  
Motion Carried.

RESOLUTION #05-20-2013  
City of Croswell  
County of Sanilac, State of Michigan

EVEN-YEAR LOCAL ELECTIONS

WHEREAS, Public Act 298 of 2003 provides that all elections shall be held on four regular election dates which occur in February, May, August and November, and

WHEREAS, Public Act 292 of 2004 provides that elections to fill city offices shall be held on the odd-year November election date, the even-year November election date or annually on the November election date and primary elections for city offices shall be held on the August election date, and

WHEREAS, Act 523 of 2012 after December 31, 2011 a city that holds its regular election for city offices in the odd-year on the November regular election date may change its regular election schedule to the even-year general election, and

WHEREAS, Public Act 292 of 2004 prescribes the method for passage of a resolution including the requirement of holding a public hearing, and

WHEREAS, the required public hearing was held on May 20, 2013 with citizens and Council members afforded an opportunity to comment on the selected even-year November election date, and

WHEREAS, the City of Croswell currently holds its regular election for local offices on the odd-year November election date and desires to change the date on which it holds its regular election for local offices to the even-year November election date,

WHEREAS, the terms will be extended by law, MCL 168.644g prohibits a term from being shortened by the switch to even-year elections.

NOW, THEREFORE, BE IT RESOLVED that the City of Croswell RESOLVES to hold its regular election for local offices on the even-year November election dates which is the first Tuesday after the first Monday of November.

CERTIFICATION

I, SUZANNE DOBSON, City Clerk of Croswell, do hereby certify that Resolution #05-20-2013 was adopted by the City of Croswell at a Regular meeting of the City of Croswell Council held at the Wm. Aitkin Memorial Library on the 20<sup>th</sup> day of May, 2013.

Vote on this Resolution,   5   members being present was as follows:

YES: Willis, Butler, Krawczyk, Geiger, McMillan

NAYS: \_\_\_\_\_

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Suzanne M. Dobson, CMC  
City Clerk

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Michael McMillan, Mayor

c. Fireworks Permit:

Geiger moved to approve the Permit for Fireworks for the Swinging Bridge Festival July 20, 2013 with a rain date of July 21, 2013, second by Butler. Motion Carried.

d. Solicitor's Permit:

Request for Solicitor's License to sell prepackaged ice cream treats, pop, glow in dark items and water from cooler via 3-wheel bike and car. Solicitor's to be Robert, Kara-Lynn, Kay-Lee and Anna-Maria Fuller.

Butler moved to approve the Solicitor Permits for the Fuller family as listed with the permit fee of \$25.00 for the family, second by Krawczyk. Motion Carried.

e. N. Howard Improvements – Bids: Four bids received.

Pamar Enterprises - \$2,243,054.00

T. R. Pieprzak Company - \$1,495,894.40

Teltow Contracting - \$1,743,452.10

Boddy - \$1,810,936.66

Bids are being reviewed by Spicer Group and USDA.

Downtown Development Authority to hold a public meeting for the public after contract has been awarded.

Geiger moved to table until the June 3, 2013 meeting, second by Butler. Motion Carried.

f. United Way – Community Center:

United Way of Sanilac County would like to use the Community Center for a Baby Pantry on the second and fourth Monday of every month, but storage area for the supplies is needed in the building.

Willis moved to approve the use of the Community Center by the United Way of Sanilac County and the storage area to be worked out with the City Administrator, second by Krawczyk. Motion Carried.

**XII. PUBLIC COMMENTS**

Karen Pearson, 230 Anderson – posting of council meeting location.

XIII. **APPROVAL OF ACCOUNTS PAYABLE**

Butler moved to approve the accounts payable for the amount of \$259,551.60 and the bills be paid, second by Willis. Motion Carried.

XIV. **ADJOURNMENT:**

With no further business Mayor McMillan adjourned the meeting.

Meeting adjourned at 7:55 p.m.

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Suzanne Dobson, CMC  
Croswell City Clerk

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Michael McMillan, Mayor