

The Croswell City Council met in Regular Session April 16, 2012, at the William Aitkin Memorial Library, 111 N. Howard Ave., Croswell, MI. Mayor McMillan called the meeting to order at 7:30 P.M.

Present: M. McMillan, M. Willis, L. Krawczyk, R. Butler, J. Geiger (late)
Administration: City Administrator John Espinoza, City Clerk Suzanne Dobson
Guests: Bob Armstrong, WMIC Activity Guide

I. **PLEDGE OF ALLEGIANCE:**

- II. **APPROVAL OF MINUTES** from the Regular Council Meeting of April 2, 2012
Willis moved to approve the minutes of April 2, 2012 as presented, second by Butler. Motion Carried.

III. **PUBLIC COMMENTS:**
None

- IV. **APPROVAL OF AGENDA:**
Butler moved to approve the agenda as presented, second by Krawczyk. Motion Carried.

- V. **CORRESPONDENCE:**
- a. Cemetery minutes – April 10, 2012: Receive and file.
 - b. Swinging Bridge Festival – Parade: Receive and file.
 - c. Lions – White Cane - April 27 & 28: Butler moved to allow the Lion Club on the corner for the White Cane Sale on April 27 & 28, second by Krawczyk. Motion Carried.

- VI. **ADMINISTRATOR'S REPORT:**
- Future retirements of 2013 will be in the electric dept.
- Council Member Geiger arrived.
- Bricker building – Attorney Barnes is researching information

- VII. **COUNCIL MEMBER REPORT:**
- A. McMillan: Would like to set up where council members go to the school and talk to 4th & 5th graders about the city government.
 - B. Willis: No report
 - C. Geiger: No report
 - D. Krawczyk: No report
 - E. Butler: Cable company still has not taken care of their wires by the school;
Ans: City Administrator to make some calls for a public safety hazard.

VIII. **UNFINISHED BUSINESS:**
None

- IX. **NEW BUSINESS:**
- a. Bob Armstrong – WMIC Activity Guide: Bob Armstrong from WMIC presented

the 2012 Activity Guide and 90 commercials for Croswell for the cost of \$1,099.00. This is the same cost as the past two years.

Willis moved to approve the 2012 WMIC Activity Guide and commercials for the cost of \$1,099, second by Geiger. Motion Carried.

- b. Assessor Contract: Willis move to approve the Barbara Cutcher, Assessor Contract for the 2012/2013 year at \$10.00 per parcel with the total salary of \$14,960.00, second by Butler.

Roll Call Vote: Willis, yes; Butler, yes; Geiger, yes; Krawczyk, yes; McMillan, yes.5

yeas, 0 nays. Motion Carried.

- c. Electric Rate – Resolution: Discussion of the proposed Electric Rate increase for the next three years of 7% each year.

The proposed budget does not have the increase. Council requesting comparison from Detroit Edison, Consumer Powers and Thumb Electric also average increase for a Croswell residential customer. Will also publish a public hearing for the May 7th meeting to hear comments.

Geiger moved to table until the May 7, 2012 meeting, second by Butler. Motion Carried.

X. PUBLIC COMMENTS
None

- XI. APPROVAL OF ACCOUNTS PAYABLE:
Willis moved to approve the Accounts Payable for the amount of \$426,502.16 and the bills be paid, second by Butler. Motion Carried.

- XII. BUDGET REVIEW:
Proposed 2012/2013 budget was presented with the proposed project list for the year.

PROJECT LIST

General Fund: (101)

- Elections - 191
 - ⊗ 2 Elections - 12/13 year – Primary (Aug '12), General (Nov '12)
- Clerk - 215
 - ⊗ Michigan Assoc. of Municipal Clerk Conference – June 2013
- Treasurer – 253
 - ⊗ Michigan Assoc. of Treasurer Institute – April 2013
- City Hall - 265
 - ⊗ Postage meter rental/maintenance agreement – 1,900
- Police - 301
 - ⊗ See attached sheet
- Fire Dept. – 336
 - ⊗ Turnout Gear - \$8,000
 - ⊗ Jaws of Life - \$30,000
- Parks – 772
 - ⊗ Swing Set Riverbend Park – 3,000
- Library - 790
 - ⊗ Roof – estimated \$25,000
- Grants & Services - 999
 - ⊗ EMS services – 30,747

MAJOR STREETS (202)

- ⊗ Street Maintenance – The following Street Maintenance should only be completed as cash is available. (\$240,000)
 - ✓ \$180,000 – Croswell Rd from Sanborn to Seltzer Harrington
 - ✓ 35,000 – Sanborn from Croswell Rd. to Railroad tracks
 - ✓ 25,000 State St. from Davis to Croswell Ave.
- ⊗ Shoulder Maintenance
 - ✓ \$10,000 Tree trimming

LOCAL STREETS (203)

- ⊗ Shoulder Maintenance
 - ✓ \$10,000 Tree trimming
- ⊗ Bike Path – M90 - \$10,000 black top overlay

TIFA (247)

- ⊗ Fire Truck Loan - \$50,000 7 years

D.D.A. (494)

- ⊕ Sanilac County Vacation Brochure - 2400 - 2 pages
- ⊕ Enhancement Grants - 22,400
- ⊕ Capital Outlay – 36,000 sinking fund for streetscape

AMBULANCE (505)

REVENUE

- ⊕ Sale of Ambulance – \$20,000
- ⊕ Grant - \$10,000

EXPENDITURES

- ⊕ Grant monies – Lucas – chest compression machine - \$12,500
- ⊕ Down payment for new Ambulance - \$31,500
- ⊕ Repair & Replacement - \$3,000 – was in the 2011/12 budget, instead put in new phone system.

ELECTRIC (582)

- ⊕ Lineman – not in budget
- ⊕ Fund Transfer ?????

SEWER (590)

- ⊕ Lift Station –
- ⊕ Sinking Fund – 34,200
 - 6,000 yearly Sludge
 - 23,200 – RRI for USDA loans
 - 5,000 – Truck
- ⊕ Spare pump for Flower St. lift station – 4,550
- ⊕ Effluent flow meter – 2,000
- ⊕ Lakeview Hills lift station – clean panel – 3,100

WATER (591)

- ⊕ Pull Well pump #1 - \$25,000 est. per DEQ
- ⊕ Publication of water notice each year – 1000
- ⊕ New software for water meter reading – 1,000 est.
- ⊕ Sinking Fund - Water tower - 13,000
- ⊕ Old meter replacement – 2,500 (reserve fund)
- ⊕ Retention Tank/Aerator & Media Holding Tank- \$150,000

DPW EQUIPMENT (661)

- ⊕ \$2,900 – Salt Spreader

PERPETUAL CARE (711)

- ⊕ \$9,000 – Lawn mower

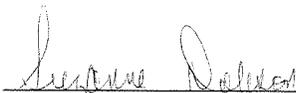
Discussion of

- Addition to Fire Hall for EMS for driving safety. Look for grants for this project.
- Air Conditioning for Community Center
- Ambulance – Purchasing just a chassis and putting the old box on.

XIII ADJOURNMENT:

With no further business Mayor McMillan adjourned the meeting.

Meeting adjourned at 9:15 p.m.



Suzanne Dobson, CMC
City Clerk



Michael McMillan, Mayor