

The Crosswell City Council met in Public Hearing - Regular Session May 21, 2012, at the William Aitkin Memorial Library, 111 N. Howard Ave., Crosswell, MI. Mayor Pro-tem Willis called the meeting to order at 7:30 P.M.

Present: M. Willis, J. Geiger, L. Krawczyk, R. Butler

Absent: M. McMillan

Administration: City Administrator John Espinoza, City Clerk Suzanne Dobson

Guests: Jeffersonian Reporter Margret Whitmer; Ann Milletics

I. **PLEDGE OF ALLEGIANCE:**

II. **APPROVAL OF MINUTES** from the Regular Council Meeting of May 7, 2012 & Special meeting May 14, 2012

Geiger moved to approve the minutes of May 7, 2012 and May 14, 2012 as presented, second by Butler. Motion Carried.

III. **PUBLIC COMMENTS:**

None

IV. **APPROVAL OF AGENDA:**

Butler moved to approve the agenda as presented, second by Krawczyk. Motion Carried.

V. **PUBLIC HEARING – 2012/2013 BUDGET – ORDINANCE #321:**

Butler moved to open the Public Hearing for the 2012/2013 Budget, Proposed Ordinance #321, second by Geiger.

Roll Call Vote: Butler, yes; Geiger, yes; Krawczyk, yes; Willis, yes; 4 yeas, 0 nays, 1 absent. Motion Carried.

VI. **CORRESPONDENCE:**

- a. Downtown Development Authority – minutes 4/26/12 & 5/17/12: Receive and file.

VII. **ADMINISTRATOR'S REPORT:**

- Bricker Building – Spoke with City Attorney Stremers and the title has some issues that Attorney Barnes needs to take care of. The trust has no funds for the clean up.
- Black River Ranch – would like to extend their riding trails to around the dykes, Attorney Stremers is drawing up the paperwork.
- Splash Pad tested today – Opening June 16 from 10 a.m. to 7:p.m. has an automatic shut off on the system.
- Superior Play who designed the Splash Pad has also given a cost for a skateboard park at approximately \$80,000 plus cement pad.

VIII. **COUNCIL MEMBER REPORT:**

- A. McMillan: Absent
- B. Willis: No report

- C. Geiger: No report
- D. Krawczyk: No report
- E. Butler: Duffy's garage? Ans: Mark Duff has offered the city his garage, details unknown at this time.

IX. **UNFINISHED BUSINESS:**

- a. Agreements:
 - 1. Electric/Water Supervisor:
 - 2. EMS Director:
 - 3. Fire Chief:

Butler moved to table the Electric/Water Supervisor; EMS Director and Fire Chief agreements until after union negotiations are completed, second by Krawczyk. Motion carried.

- b. Bricker Building: Report under City Administrator.

- c. Electric Rates:

Discussion of electric rates. Ready to serve \$3.65 to \$5.00 for residential; 7% rate increase for residential, commercial and industrial.

Butler moved to table the electric rates until the next meeting when there will be full council present, second by Krawczyk. Motion Carried.

X. **NEW BUSINESS:**

- a. Close Public Hearing:

Geiger moved to close the public hearing for Ordinance #321 at 7:51 p.m., second by Butler.

Roll Call Vote: Geiger, yes; Butler, yes; Krawczyk, yes; Willis, yes. 4 yeas, 0 nays, 1 absent. Motion Carried.

1. Ordinance #321:

Butler moved to adopt the 2012 Millage rate of 18.2357, second by Krawczyk.

Roll Call Vote: Butler, yes; Krawczyk, yes; Geiger, yes; Willis, yes. 4 yeas, 0 nays, 1 absent. Motion Carried.

Geiger moved to adopt Ordinance #321 the 2012/2013 City of Croswell Fiscal Year Budget, second by Willis.

Roll Call Vote: Geiger, yes; Willis, yes; Krawczyk, yes; Butler, yes. 4 yeas, 0 nays, 1 absent. Motion Carried.

CITY OF CROSWELL
ORDINANCE NO. 321
BUDGET FOR FISCAL YEAR 2012-2013

An Ordinance for the purpose of a budget adoption and tax rate setting for the fiscal year 2012-2013 (July 1, 2012 through June 30, 2013)

THE CITY OF CROSWELL ORDAINS:

SECTION I: General Fund Valuation, Millage Revenues and Expenditures. City
Combined taxable value for general operations: \$43,650,923

General Fund Operating Millage 18.2357 mills.

GENERAL FUND

Revenues:

Taxes	657,330.00
Permits	1,500.00
State & Intergovernmental	501,459.00
Fire Service	26,225.00
Cemetery Service	17,500.00
Police Service	6,196.00
Service Fees	115,250.00
Interest	600.00
Rent	17,500.00
Other	2,000.00
Transfer In	166,173.00

TOTAL: 1,511,733.00

Expenditures:

General Government	391,655.00
Legislative	30,360.00
Public Safety	680,652.00
Public Works	338,006.00
Cemetery	48,975.00
Recreation	22,085.00

TOTAL: 1,511,733.00

SECTION II Major Streets Fund

Revenues:

Intergovernmental - Act 51	143,079.00
Interest	500.00
Fund Balance	15,566.00

TOTAL: 159,145.00

Expenditures:

Administration	18,665.00
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		Maintenance	105,480.00
		Construction	35,000.00
		TOTAL:	159,145.00
SECTION III	Local Streets Fund		
	Revenues:		
		Taxes	68,718.00
		Intergovernmental - Act 51	47,647.00
		Interest	200.00
		Bike Path	5,000.00
		TOTAL:	121,565.00
	Expenditures:		
		Administration	32,176.00
		Maintenance	81,250.00
		Construction	0.00
		TOTAL:	113,426.00
SECTION IV	Economic Development Corp. (EDC) Fund		
	Revenues:		
		Principle & Interest	1,000.00
		Rent	900.00
		TOTAL:	1,900.00
	Expenditures:		
		Operating	650.00
		TOTAL:	650.00
SECTION V	Downtown Development Authority (DDA) Fund		
	Revenues:		
		DDA Tax	75,883.00
		Other Revenue	700.00
		TOTAL:	76,583.00
	Expenditures:		
		Administration	75,722.00
		TOTAL:	75,722.00
SECTION VI	Tax Increment Finance Authority (TIFA) Fund		
	Revenues:		

		TIFA Tax	232,157.00
		Interest	700.00
		Rent	24,600.00
		TOTAL:	257,457.00
	Expenditures:		
		Administration	4,910.00
		Loans	50,000.00
		TOTAL:	54,910.00
SECTION VII	Ambulance		
		Revenues:	
		Ambulance Service	398,500.00
		Contract Fees	114,870.00
		Other	300.00
		TOTAL:	513,670.00
	Expenditures:		
		Administration	207,159.00
		Operations	294,900.00
		TOTAL:	502,059.00
SECTION VIII	Electric Fund		
		Revenues:	
		Electric Services	3,039,620.00
		Interest	590.00
		Additional Sales Tax	40,000.00
		Other	20,000.00
		Fund Balance	111,729.00
		TOTAL:	3,211,939.00
	Expenditures:		
		Wholesale Electricity	2,195,000.00
		Operations	826,166.00
		Generation	24,600.00
		Transfers Out	166,173.00
		TOTAL:	3,211,939.00
SECTION IX	Wastewater Treatment Plant		
		Revenues:	
		Wastewater Services	664,480.00
		Repair & Replacement	58,800.00

		Interest	500.00
		TOTAL:	723,780.00
	Expenditures:		
		Bonds & Interest	162,069.00
		Operations	550,114.00
		TOTAL:	712,183.00
SECTION X	Water Fund		
	Revenues:		
		Water Service	266,000.00
		Interest	810.00
		Fund Balance	133,720.00
		TOTAL:	400,530.00
	Expenditures:		
		Operations	247,530.00
		New Line Construction	153,000.00
		TOTAL:	400,530.00
SECTION XI	Dept. of Public Works Equipment Fund		
	Revenues:		
		Equipment Rental	68,800.00
		Interest	1,000.00
		Sale of Fixed Assets	500.00
		TOTAL:	70,300.00
	Expenditures:		
		Administration	25,692.00
		Maintenance	44,500.00
		TOTAL:	70,192.00
SECTION XII	Perpetual Care Fund		
	Revenues:		
		Investment Earnings	3,200.00
		Rent & Sales	13,980.00
		TOTAL:	17,180.00
	Expenditures:		

Maintenance	2,000.00
Capital Outlay	9,000.00

TOTAL: 11,000.00

SECTION XIII Synopsis of Funds

	Revenues	Expenditures
General Fund	1,511,733.00	1,511,733.00
Major Streets Fund	159,145.00	159,145.00
Local Streets Fund	121,565.00	113,426.00
EDC Fund	1,900.00	650.00
DDA Fund	76,583.00	75,722.00
TIFA Fund	257,457.00	54,910.00
Ambulance Fund	513,670.00	502,059.00
Electric Fund	3,211,939.00	3,211,939.00
Wastewater Fund	723,780.00	712,183.00
Water Fund	400,530.00	400,530.00
D.P.W. Equipment Fund	70,300.00	70,192.00
Perpetual Care Fund	17,180.00	11,000.00
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	7,065,782.00	6,823,489.00

Vote on this ordinance, 4 members being present was as follows:

AYES: Geiger, Willis, Krawczyk, Butler

NAYS:

ABSENT: McMillan

CERTIFICATION

Further certify that said Ordinance No. 321 adopted by the City of Croswell Council on the 21st day of June, 2012, was published in Sanilac County and circulated in the City of Croswell, on the 27th day of June, 2012, this being the first and final day of publication of this ordinance.

Suzanne Dobson, CMC
Croswell City Clerk

Mary Willis, Mayor Pro-tem

b. Medical Insurance bids:

Butler moved to refer the health insurance bids to the council union committee for review, second by Geiger. Motion Carried.

c. Competitive Bid Resolution:

Geiger moved to adopt Resolution #05-21-2012 establishing dollar amount for competitive bidding for fiscal year 2012-2013, second by Krawczyk.

Roll Call Vote: Geiger, yes; Krawczyk, yes; Butler, yes; Willis, yes. 4 yeas, 0 nays, 1 absent.
Motion Carried.

RESOLUTION #05-21-2012

RESOLUTION ESTABLISHING DOLLAR AMOUNT FOR COMPETITIVE BIDDING FOR FISCAL YEAR 2012-2013

WHEREAS, The Croswell City Charter, Chapter VIII, Section 8.9 Purchasing Procedure requires City Council to set the competitive bidding amount required for City purchases;

WHEREAS, May of each year City Council shall set the competitive bid amount for the fiscal year beginning July 1st.

WHEREAS the amount set for competitive bidding for the 2012/2013 fiscal year is \$3,000.00; purchases between \$1,500.00 and \$3,000.00 must receive 3 quotes and submit to the City Administrator;

NOW, THEREFORE, BE IT RESOLVED, the Croswell City Council has set the competitive sealed bid amount at \$3,000.00 for the fiscal year of 2012/2013; purchases between \$1,500.00 and \$3,000.00 must receive 3 quotes and submit to the City Administrator. The bid/quote selected is the one that provides the highest acceptable quality at the lowest price.

CERTIFICATION

I, SUZANNE DOBSON, City Clerk of Croswell, do hereby certify that Resolution #05-21-2012 was adopted by the City of Croswell at a Regular meeting of the City of Croswell Council held at the Wm. Aitkin Memorial District Library on 21st day of May, 2012.

Vote on this Resolution, 4 members being present was as follows:

AYES: Geiger, Krawczyk, Butler, Willis

NAYS: _____

ABSENT: McMillan

Suzanne Dobson, CMC
City Clerk

Mary Willis, Mayor Pro-Tem

d. Downtown Development Authority Appointment:

Butler moved to appoint Heather Gordon to the Downtown Development Authority with her term expiring December, 2014, second by Krawczyk. Motion Carried.

XI. **PUBLIC COMMENTS**

Ann Milletics - Wanda's Going out of Business Sale – Clerk to check with the State.

XII. **APPROVAL OF ACCOUNTS PAYABLE:**

Butler moved to approve the Accounts Payable for the amount of \$284,371.90 and the bills be paid, second by Krawczyk. Motion Carried.

XIII. **ADJOURNMENT:**

With no further business Mayor Pro-tem Willis adjourned the meeting.

Meeting adjourned at 8:02 p.m.

Suzanne Dobson, CMC
Crosswell City Clerk

Mary Willis, Mayor pro-tem