

The Croswell City Council met in Regular Session May 2, 2011, at the William Aitkin Memorial Library, 111 N. Howard Ave., Croswell, MI. Mayor McMillan called the meeting to order at 7:30 P.M.

Present: M. McMillan, M. Willis, J. Geiger, R. Butler

Absent: L. Krawczyk

Administration: City Administrator John Espinoza, City Clerk Suzanne Dobson

Guests: WWTP Supervisor Dave Steele, Jeffersonian Reporter Margaret Whitmer, Kim Hartman, John Slone, Eric Erbe, Bob Cutler

I. **PLEDGE OF ALLEGIANCE:**

- II. **APPROVAL OF MINUTES** from the Regular Council Meeting of April 18, 2011  
Geiger moved to approve the minutes of April 18, 2011 as presented, second by Butler.  
Motion Carried.

III. **PUBLIC COMMENTS:**

None

IV. **APPROVAL OF AGENDA:**

Add item c. Poppy Sale to New Business.

Butler moved to approve the agenda as amended, second by Willis. Motion Carried.

V. **PUBLIC HEARING – SEWER REPAIR & REPLACEMENT FEE  
RESOLUTION:**

Geiger moved to open the Public Hearing for the Sewer Repair & Replacement Fee at 7:40 p.m., second by Butler. Motion Carried.

Eric Erbe, Cros-Lex Laundry

- Cut other services
- Use of funds for Fire Truck & Wage increases Ans: Tifa is buying the fire truck and the wages increases have been tabled
- Why wasn't this done 10 years ago
- Fire Truck repairs

John Slone – These funds will only be used for Wastewater repair and replacement? Ans: Yes, this will free up other funds for projects.

Bob Cutler – explanation of his bill. Ans: This will be a separate line item and will be \$5.00 a month, not based on water usage.

Willis moved to close the Public Hearing at 8:15 p.m., second by Butler.

Roll Call Vote: Willis, yes; Butler, yes; Geiger, yes; McMillan, yes. 4 yeas, 0 nays. 1 absent.  
Motion Carried.

VI. **CORRESPONDENCE:**

- a. Parks & Recreation minutes – 2/28/2011: Receive and file.
- b. Downtown Development minutes – 4/21/2011: Receive and file.

VII. **ADMINISTRATOR'S REPORT:**

- Supervisor Pay – still researching longevity of other salaries
- Engineering firms pre-study
- MEDC Rep – Grant possibilities

VIII. **COUNCIL MEMBER REPORT:**

- A. McMillan: No report
- B. Willis: No report
- C. Geiger: Grass cutting
- D. Krawczyk: Absent
- E. Butler: Wells St. building. Ans: Sale of building fell through, current owner says he will work on clean up. Still in bankruptcy.

IX. **UNFINISHED BUSINESS:**

- a. Close Public Hearing - Sewer Repair & Replacement Fee – Resolution:

Geiger moved to approve Resolution #05-02-2011 #1 Sewer Repair & Replacement Fee of \$5.00 effective July 1, 2011, second by Willis.

Roll Call Vote: Geiger, yes; Willis, yes; Butler, no; McMillan, yes. 3 yeas, 1 nay, 1 absent.  
Motion Carried.

Butler express that he would like it to be ½ this year.

RESOLUTION  
SEWER REPAIR & REPLACEMENT FEE  
#05-02-2011 - 01

Geiger moved and Willis seconded a motion that a Resolution is passed as follows:

WHEREAS, the City of Croswell Council adopted an Ordinance to regulate and establish fees for sewer service, being Ordinance Number 257, on June 3, 1991,

WHEREAS, pursuant to said Ordinance the City of Croswell Council has voted to amend said fees to ensure sufficiency of revenues in meeting operation, maintenance and replacement costs, as well as debt service.

NOW THEREFORE, BE IT RESOLVED, that an additional Sewer Repair & Replacement fee be established as follows:

\$ 5.00 flat Sewer Repair & Replacement fee to be billed to all Sewer Users. Fees to be deposited into the Repair and Replacement Fund to ensure sufficiency of revenues in

meeting operation, maintenance and replacement costs, as well as debt service.

Rate shall become effective July 1, 2011.

**CERTIFICATION**

I, Suzanne Dobson, Clerk of Croswell, do hereby certify that Resolution #05-02-2011 - 01 was adopted by the City of Croswell at a Regular meeting of the City of Croswell Council held at the William Aitkin Memorial Library on the 2<sup>nd</sup> day of May, 2011.

Vote on this Resolution, 4 members being present was as follows:

AYES: Geiger, Willis, McMillan

NAYS: Butler

ABSENT: Krawczyk

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Suzanne Dobson, CMC  
City Clerk

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Michael McMillan, Mayor

**X. NEW BUSINESS:**

a. Delinquent Utilities – Resolution #05-02-2011 #2:

Butler moved to adopt Resolution #05-02-2011 #2 Authorizing the City Clerk to Charge Unpaid and Delinquent Public Utility Fees to the City Tax Roll, second by Willis.

Roll Call Vote: Butler, yes; Willis, yes; Geiger, yes; McMillan, yes. 4 yeas, 0 nays, 1 absent. Motion Carried.

RESOLUTION #05-02-2011 - 02

RESOLUTION AUTHORIZING THE CITY CLERK TO CHARGE UNPAID AND DELINQUENT PUBLIC UTILITY FEES TO THE CITY TAX ROLL.

WHEREAS, The City Clerk shall prepare and file with the City Council a statement of such public utility rates which on the said date have remained unpaid and delinquent for a period more than six (6) months;

WHEREAS, The City Council shall by Resolution direct the Clerk to charge such amounts and penalties thereon against the real property of such owners in the general tax roll of the city becoming due on the following July 1, as provided in Section 72 of the charter of the City of Croswell.

WHEREAS, such amounts shall be collected, and charged with the same interest, penalties, and collection fees as other taxes until paid.

NOW, THEREFORE, BE IT RESOLVED, the Croswell City Council directs the City Clerk to apply the unpaid and delinquent public utility fees, as listed on the attached statement, against the real property of such owners in the general tax roll of the city becoming due on July 1, 2011.

CERTIFICATION

I, SUZANNE DOBSON, City Clerk of Croswell, do hereby certify that Resolution #05-02-2011-02 was adopted by the City of Croswell at a Regular meeting of the City of Croswell Council held at the Wm. Aitkin Memorial District Library on 2<sup>nd</sup> day of May, 2011.

Vote on this Resolution, 4 members being present was as follows:

AYES: Butler, Willis, Geiger, McMillan

NAYS: \_\_\_\_\_

ABSENT: Krawczyk

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Suzanne Dobson, CMC  
City Clerk

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Michael McMillan, Mayor

b. Competitive Bidding – Resolution #05-02-2011 #3:

Geiger moved to approve Resolution #05-02-2011 #3 Establishing Dollar Amount for Competitive Bidding for Fiscal Year 2011-2012, second by Willis.

Roll Call Vote: Geiger, yes; Willis, yes; Butler, yes; McMillan, yes. 4 yeas, 0 nays, 1 absent. Motion Carried.

RESOLUTION #05-02-2011 - 03

RESOLUTION ESTABLISHING DOLLAR AMOUNT FOR COMPETITIVE BIDDING FOR FISCAL YEAR 2011-2012

WHEREAS, The Croswell City Charter, Chapter VIII, Section 8.9 Purchasing Procedure requires City Council to set the competitive bidding amount required for City purchases;

WHEREAS, May of each year City Council shall set the competitive bid amount for the fiscal year beginning July 1<sup>st</sup>.

WHEREAS the amount set for competitive bidding for the 2011/2012 fiscal year is \$3,000.00; purchases between \$1,500.00 and \$3,000.00 must receive 3 quotes and submit to the City Administrator;

NOW, THEREFORE, BE IT RESOLVED, the Croswell City Council has set the competitive sealed bid amount at \$3,000.00 for the fiscal year of 2011/2012; purchases between \$1,500.00 and \$3,000.00 must receive 3 quotes and submit to the City

Administrator. The bid/quote selected is the one that provides the highest acceptable quality at the lowest price.

**CERTIFICATION**

I, SUZANNE DOBSON, City Clerk of Croswell, do hereby certify that Resolution #05-02-2011-03 was adopted by the City of Croswell at a Regular meeting of the City of Croswell Council held at the Wm. Aitkin Memorial District Library on 2<sup>nd</sup> day of May, 2011.

Vote on this Resolution, 4 members being present was as follows:

AYES: Geiger, Willis, Butler, McMillan

NAYS: \_\_\_\_\_

ABSENT: Krawczyk

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Suzanne Dobson, CMC  
City Clerk

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Michael McMillan, Mayor

- c. Poppy Sales: Request to hold Poppy Sales on the designated corners in the Croswell City limits on May 5 & May 6.

Geiger moved to approve the Poppy Sales on May 5 & May 6, second by Willis. Motion Carried.

XI. **PUBLIC COMMENTS**

None

XII. **APPROVAL OF ACCOUNTS PAYABLE:**

Geiger moved to approve the Accounts Payable in the amount of \$193,484.80 and the bills be paid, second by Willis. Motion Carried.

XIII. **ADJOURNMENT:**

With no further business Mayor McMillan adjourned the meeting.

Meeting adjourned at 8:45 p.m.

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Suzanne Dobson, CMC  
City Clerk

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Michael McMillan, Mayor