

The Croswell City Council met in Regular Session January 17, 2011, at the William Aitkin Memorial Library, 111 N. Howard Ave., Croswell, MI. Mayor McMillan called the meeting to order at 7:30 P.M.

Present: M. McMillan, M. Willis, J. Geiger, L. Krawczyk, R. Butler

Administration: City Administrator John Espinoza, City Clerk Suzanne Dobson

Guests: Jeffersonian Reporter Margaret Whitmer, Wastewater Supervisor Dave Steele, Kim Hartman

- I. **PLEDGE OF ALLEGIANCE:**
- II. **APPROVAL OF MINUTES** from the Regular Council Meeting of January 3, 2011
Geiger moved to approve the minutes of January 3, 2011 as presented, second by Butler.
Motion Carried.
- III. **PUBLIC COMMENTS:**
None
- IV. **APPROVAL OF AGENDA:**
Butler moved to approve the agenda as presented, second by Willis. Motion Carried.
- V. **CORRESPONDENCE:**
None
- VI. **ADMINISTRATOR'S REPORT:**
 - Submitted Expenditure side of the 2011/2012 budget
 - Special meeting in mid February for 2011/2012 budget
 - Tree Trimming – company that was awarded the bid was unable to do the task. Kappen Tree Service was the next lowest bid so they will be trimming trees.
 - Fire Chief Compensation – reviewing to compensate the fire chief a \$200 weekly salary with no reimbursement for fire runs. Will write an agreement.
 - Community Center – snowplowing
- VII. **COUNCIL MEMBER REPORT:**
 - A. McMillan: No report
 - B. Willis: No report
 - C. Geiger: 1. Snow removal notices. Ans: 60 were sent out; 2. Snowmobiles on sidewalks. Ans: Notice was posted in the papers.
 - D. Krawczyk: No report
 - E. Butler: No report

VIII. **UNFINISHED BUSINESS:**

- a. File Server: City Administrator spoke with two companies regarding the capabilities of the file server. Reviewing cost and how much it would be used for the cost.

IX. **NEW BUSINESS:**

- a. City Administrator – contract: Oversight on City Administrator contract for reimbursement of medical buyout. Recommendation from the Mayor for \$600/month, same as union employees.

McMillan moved to amend the City Administrator Contract to add reimbursement of \$600/month for medical buyout, second by Willis.

Roll Call Vote: McMillan, yes; Willis, yes; Krawczyk, yes; Geiger, yes; Butler, yes. 5 yeas, 0 nays. Motion Carried.

- b. RBC Shaft bids: Received two bids.

Walker Process Equipment, Aurora, IL

Option A (Chain Drive) - $\$93,600 + 6,800 = \$100,400$

Option B (Shaft Mount Drive) - $\$102,000 + 6,800 = \$108,800$

Siemens Water Technologies, Waukesha, WI

Option A (Chain Drive) - \$128,000 w/o chain, sprockets, drive unit and guard

Option A (Chain Drive) - \$145,000 w/chain, sprockets, drive unit and guard

Option B (Shaft Mount Drive) - $\$135,000 + 3,500 = \$138,500$

Recommendation to award the bid to Walker Process Equipment Option B for \$108,800. This will be shaft mount driven.

Butler moved to accept the bids and award the contract to Walker Process Equipment, Option B for the amount of \$108,800, second by Geiger. Motion Carried.

Installation of the RBC shaft will now be sent out for bid.

- c. Property Tax Poverty Exemption Resolution:

Geiger moved to adopted Resolution #01-17-2011 Property Tax Poverty Exemption for 2011, second by Willis.

Roll Call Vote: Geiger, yes; Willis, yes; Krawczyk, yes; Butler, yes; McMillan, yes. 5 yeas, 0 nays. Motion Carried.

**RESOLUTION #01-17-2011
PROPERTY TAX POVERTY EXEMPTION**

WHEREAS, Public Act 390 of the Michigan Public Acts of 1994 authorizes the Board of Review to grant poverty exemptions or partial exemptions in appropriate circumstances; and

WHEREAS, the Croswell City Council wishes to establish a uniform and fair policy for the consideration of such requests;

NOW, THEREFORE, BE IT RESOLVED, that the Croswell City Council hereby adopts the following policy to be utilized by the Board of Review when evaluating poverty exemption requests:

All requests for poverty exemptions or partial exemptions shall be applied for in writing on the form provided by the City (Attachment A). No request shall be considered unless all required information is properly filled out and presented to the Board of Review. The Board of Review shall require documentation to prove claims made on an application.

An application for a poverty exemption or a partial exemption for property taxes shall be filed after January 1, and prior to the last day of the Board of Review meetings in March. Any exemption reduction shall be granted only for the year in which application is made.

Poverty exemptions or partial exemptions shall only be considered for principal residence property or qualified agricultural property as defined in Attachment B. No other types of property shall be eligible for consideration.

An exemption or partial exemption due to poverty shall not be granted unless the total household income of all members of the household is less than the current year Federal Poverty Income Standards for a household of equivalent size.

| Size of Family/ Household | Maximum Total Income |
|------------------------------|-------------------------|
| 1 | \$10,830 |
| 2 | \$14,570 |
| 3 | \$18,310 |
| 4 | \$22,050 |
| 5 | \$25,790 |
| 6 | \$29,530 |
| 7 | \$33,270 |
| 8 | \$37,010 |
| Additional Person | \$3,740 |

All applicants must provide to the Board of Review copies of Federal and State income tax returns for all persons residing in the homestead, including any property tax credit returns filed in the immediately preceding year and in the current year.

Prior to granting any poverty exemptions, the Board of Review shall take into consideration the potential refund to the property owner of the Michigan Homestead Tax Credit on property taxes in excess of 3-1/2% (three and one-half percent) of household income.

In granting a property tax exemption for poverty reasons, the Board of Review shall have the power to grant an exemption for the entire tax assessment or for a portion of the assessment.

CERTIFICATION

I, Suzanne Dobson, City Clerk of Croswell, do hereby certify that Resolution #01-17-2011 was adopted by the City of Croswell at a Regular meeting of the City of Croswell Council held at the Wm. Aitkin Memorial Library on the 17th day of January, 2011.

Vote on this Resolution, 5 members being present was as follows:

AYES: Geiger, Willis, Krawczyk, Butler, McMillan

NAYS: _____

Suzanne M. Dobson, CMC
Croswell City Clerk

Michael McMillan, Mayor

X. **PUBLIC COMMENTS**

Kim Hartman – Web Page

XI. **APPROVAL OF ACCOUNTS PAYABLE:**

Willis moved to approve the Accounts Payable for the amount of \$454,315.01 and the bills paid, second by Krawczyk. Motion Carried.

XII. **2011/2012 BUDGET PREPARATION:**

Discussion of the proposed 2011/2012 budget at the February 22nd meeting.

XIII. **ADJOURNMENT:**

With no further business Mayor McMillan adjourned the meeting.

Meeting adjourned at 8:13 p.m.

Suzanne Dobson, CMC
Croswell City Clerk

Michael McMillan, Mayor