

The Croswell City Council met in Regular Session December 6, 2010, at the William Aitkin Memorial Library, 111 N. Howard Ave., Croswell, MI. Mayor McMillan called the meeting to order at 7:30 P.M.

Present: M. McMillan, M. Willis, L. Krawczyk, R. Butler

Absent: J. Geiger

Administration: Interim City Administrator & City Clerk Suzanne Dobson

Guests: Fraternal Order of Eagles members James Woodruff, VP, Bill Tithof and Joe Kettlewell; Isaac Espinoza, Abel Lerma, Jeffersonian Reporter Margaret Whitmer

I. **PLEDGE OF ALLEGIANCE:**

- II. **APPROVAL OF MINUTES** from the Regular Council Meeting of November 15, 2010  
Butler moved to approve the minutes of November 15, 2010 as presented, second by Krawczyk. Motion Carried.

III. **PUBLIC COMMENTS:**

None

IV. **APPROVAL OF AGENDA:**

Add under Correspondence item d. Liquor Control – Sunday Sales; item e. Liquor Control – Eagles.

Butler moved to approve the agenda as amended, second by Krawczyk. Motion Carried.

V. **CORRESPONDENCE:**

- a. Sanilac Co. Road Commission – Federal Transportation Act: December 14<sup>th</sup> a public input meeting concerning Sanilac County Projects under the Federal transportation Act (TEA 21) will be held. Brown City Manager Clint Holmes will represent cities and villages at the meeting. Croswell would like to submit the truck route to the project list.
- b. Downtown Development Authority minutes – 11/18/2010: Receive and file.
- c. T.I.F.A. minutes – 12/1/2010: Receive and file.
- d. Liquor control – Sunday Sales: If Council would like to prohibit Sunday liquor sales a resolution is to be adopted and sent to the Liquor Control by December 15<sup>th</sup>.
- e. Liquor Control – Club License – Fraternal Order of Eagles: Fraternal Order of Eagles, 50 Wells St., has applied for a Club License. If they are not in compliance with local building, plumbing, zoning, fire, sanitation and health laws and ordinances the Liquor Control is to be notified. Police Chief will inspect.

VI. **ADMINISTRATOR'S REPORT:**

- Web Page – High School will begin the web page in the 3<sup>rd</sup> trimester in February, will make contract with the new City Administrator Espinoza at that time.
- State Street Phase I is completed.
- Tree trimming will begin when weather permitting
- Metro Act – Extension of the AT&T permit for 3 years
- Christmas Lighting Contest – nominees to be submitted to City Hall by December 13
- Christmas Lights turn in – City will give 1 string of 70 LED lights for 4 strings of 100 lights for the Energy Optimization program.
- Pumper Truck – Tifa working with Fire Chief.
- Police Review Committee will meet in January

VII. **COUNCIL MEMBER REPORT:**

- A. McMillan: Beginning January add a Budget line on the Agenda
- B. Willis: Community Center was decorated for Christmas by Women's Life
- C. Geiger: Absent
- D. Krawczyk: No report
- E. Butler: Web Page – link with school and county

VIII. **UNFINISHED BUSINESS:**

- a. AFLAC – Flexible Spending Account: Did not receive enough participants to cover the monthly fee of \$50. Cost is \$300 set up fee and \$6/participant/monthly or \$50 minimum monthly.

McMillan moved to allow the employees to enroll in the Flexible Spending Account with a maximum of \$1,500.00 per year and the City to pay the \$300 set-up fee and the monthly fee, second by Willis.

Roll Call Vote: McMillan, yes; Willis, yes; Butler, yes; Krawczyk, yes. Geiger, absent. 4 yeas, 0 nays, 1 absent. Motion Carried.

IX. **NEW BUSINESS:**

- a. Abel Lerma – Sewer Backup: Mr. Lerma submitted a sewer backup claim for 214 Black River Rd. City insurance carrier has denied the claim under the Governmental Immunity Act and there is no evidence that the sewage disposal had a defect.

Mr. Lerma's insurance will compensate him \$2,500; looking for some relief from the city. Mr. Lerma had backup in 2006 and 2yrs previous to that.

Interim City Administrator to talk to DPW Supervisor and possibly camera the line.

McMillan moved to table until the next meeting, second by Willis. Motion Carried.

- b. Council Pay: Butler moved to approve the Council Pay for 2010 for the total amount of \$4,445.00, second by Krawczyk. Motion Carried.
- c. Wm. Aitkin Library Board Member: Willis moved to appoint Tim Knapp to the Aitkin Memorial District Library Board of Trustees for a four-year term ending December 31, 2014, second by Butler. Motion Carried.
- d. Competitive Bid Resolution: Butler moved to adopt Resolution #12-06-2010 Establishing Dollar Amount for Competitive Bidding for the Remainder of Fiscal Year 2010/2011, second by Krawczyk.

Roll Call Vote: Butler, yes; Krawczyk, yes; Willis, yes; McMillan, yes. 4 yeas, 0 nays, 1 absent. Motion Carried.

#### RESOLUTION #12-06-2010

#### RESOLUTION ESTABLISHING DOLLAR AMOUNT FOR COMPETITIVE BIDDING FOR THE REMAINDER OF FISCAL YEAR 2010-2011

WHEREAS, at the General Election held on November 2, 2010 the Croswell City Charter Chapter VIII, Section 8.9 Purchasing Procedure was amended;

WHEREAS, the amendment to Chapter VIII, Section 8.9 Purchasing Procedure requires City Council to set the competitive bidding amount required for city purchases;

WHEREAS, May of each year City Council shall set the competitive bid amount for the fiscal year beginning July 1<sup>st</sup>. The Charter Amendment became effective 30 days after the approval at the General Election held on November 2, 2010;

WHEREAS the amount set for competitive bidding for the remainder of 2010/2011 fiscal year is \$3,000.00; purchases between \$1,500.00 and \$3,000.00 must receive 3 quotes and submit to the City Administrator;

NOW, THEREFORE, BE IT RESOLVED, the Croswell City Council has set the competitive sealed bid amount at \$3,000.00 for the remainder of fiscal year of 2010/2011; purchases between \$1,500.00 and \$3,000.00 must receive 3 quotes and submit to the City Administrator. The bid/quote selected is the one that provides the highest acceptable quality at the lowest price.

#### CERTIFICATION

I, Suzanne Dobson, City Clerk of Croswell, do hereby certify that Resolution #12-06-2010 was adopted by the City of Croswell at a Regular meeting of the Croswell City Council held at the Wm. Aitkin Memorial District Library on the 6<sup>th</sup> day of December, 2010.

Vote on this Resolution,   4   members being present was as follows:

AYES: Butler, Krawczyk, Willis, McMillan

NAYS: \_\_\_\_\_

ABSENT: Geiger

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Suzanne Dobson, CMC  
City Clerk

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Michael McMillan, Mayor

- e. Michigan Strategic Fund – CDBG DIG Program: D.D.A will be holding a special meeting on December 7<sup>th</sup> at 11:00 a.m. to discuss this program with the engineering firm of Fleis & Vandenbrink.

Council Members McMillan and Willis will attend the meeting.

X. **PUBLIC COMMENTS**

None

XI. **APPROVAL OF ACCOUNTS PAYABLE:**

Butler moved to approve the Accounts Payable for the amount of \$252,738.44 and the bills be paid, second by Willis. Motion Carried.

XII. **ADJOURNMENT:**

With no further business Mayor McMillan adjourned the meeting.

Meeting adjourned at 8:10 p.m.

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Suzanne Dobson, CMC  
City Clerk

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Michael McMillan, Mayor