

The Croswell City Council met in Regular Session May 17, 2010, at the William Aitkin Memorial Library, 111 N. Howard Ave., Croswell, MI. Mayor McMillan called the meeting to order at 7:30 P.M.

Present: M. McMillan, M. Willis, J. Geiger, L. Krawczyk, R. Butler
 Administration: City Administrator Dave Tait, City Clerk Suzanne Dobson
 Guests: Police Chief Dave Hall, Jeffersonian Reporter Margaret Whitmer, Huron Consultants Fred Fuller & Bill Angerbrandt, Cindy Fockler

I. **PLEDGE OF ALLEGIANCE:**

II. **APPROVAL OF MINUTES** from the Regular Council Meeting of May 3, 2010
 Willis moved to approve the minutes of May 3, 2010 as presented, second by Krawczyk.
Motion Carried.

III. **PUBLIC COMMENTS:**
 None

IV. **APPROVAL OF AGENDA:**
 Scratch item VIII Sanilac Economic Alliance from the agenda.

Willis moved to approve the agenda as amended, second by Butler. Motion Carried.

V. **PUBLIC HEARING – PROPOSED ORDINANCE #316 – 2010/2011 BUDGET:**
 Willis moved to open the public hearing for proposed Ordinance #316 2010/2011 Budget at 7:35 p.m., second by Geiger. Motion Carried.

Taxable value \$44,799,456 with operating millage of 18.2357

Synopsis of Funds	Revenues	Expenditures
General Fund	1,479,202.00	1,478,735.00
Major Streets Fund	133,690.00	133,679.00
Local Streets Fund	123,597.00	111,935.00
EDC Fund	1,900.00	650.00
DDA Fund	75,700.00	73,448.00
TIFA Fund	183,600.00	5,528.00
Ambulance Fund	510,332.00	505,851.00
Electric Fund	3,446,418.00	3,446,418.00
Wastewater Fund	721,832.00	689,376.00
Water Fund	362,440.00	362,440.00
D.P.W. Equipment Fund	112,200.00	82,152.00
Perpetual Care Fund	17,180.00	2,000.00
	7,168,091.00	6,892,212.00

Mayor McMillan asked for any questions or concerns.

With no questions or concerns at this time the Public Hearing will be held opening.

VI. **PUBLIC HEARING – ELECTRICAL TRANSFORMER GRANT:**

Butler moved to open the public hearing for the Electrical Transformer Installation Community development Block Grant at 7:45 p.m., second by Krawczyk. Motion Carried.

Huron Consultants Representative Fred Fuller highlighted the grant project was for the installation of an electrical transformer. The transformer will have the flexibility of supplying 12, 14 or 16 megawatts. The city has enough electrical capacity, but it is not confident about the reliability of its two aging transformers, the industrial one has been loaded heavily.

Grant amount \$542,572

City portion \$135,643

Total \$678,215

Mayor McMillan asked for any questions or comments. With no questions or comments the public hearing will be held open.

VII. **WOMEN’S LIFE GROUP – COMMUNITY CENTER:**

Council Member Mary Willis represented Women’s Life and discussion of projects; chairs, and kitchen flooring; removal of critters. Women’s Life will get price on chair replacements.

Repair and maintenance budget is \$1,000.

VIII. **SANILAC ECONOMIC ALLIANCE – JIM RUTKOWSKI:** Scratch

IX. **CORRESPONDENCE:**

None

X. **ADMINISTRATOR'S REPORT:**

- City Attorney – Jay & Kay lawsuit
- DPW Foreman position not filled
- DPW Groundsman position posted until May 18th

XI. **COUNCIL MEMBER REPORT:**

A. McMillan: No report

B. Willis: No report

C. Geiger: Lawn mowing – could jail crew assist? Ans: 16 properties cited. Chief Hall will check about the jail crew.

D. Krawczyk: No report

E. Butler: Electrical shut-off policy. Ans: will have draft for the next meeting.

XII. **UNFINISHED BUSINESS:**

a. Police Chief Dave Hall – Officer:

Police Chief Hall presented cost for an Academy hire and an Experience hire or Former Officer hire for the police dept. Discussion of a receptionist; school liaison.

Mayor McMillan appointed Butler and Krawczyk to meet with the Police Chief and submit a proposal for police coverage.

Willis moved to table until the next meeting, second by Geiger. Motion Carried.

XIII. **NEW BUSINESS:**

a. Proposed Ordinance #316 – 2010/2011 Budget:

Mayor McMillan asked for any questions for comments regarding proposed Ordinance #316 – 2010/2011 budget.

With no further questions Geiger moved to close the public hearing for Ordinance #316 at 8:17 p.m., second by Willis. Motion Carried.

Willis moved to the millage rate of 18.2357 for the 2010/2011 fiscal year, second by McMillan.

Roll Call Vote: Willis, yes; McMillan, yes; Butler, yes; Krawczyk, yes; Geiger, yes. 5 yeas, 0 nays. Motion Carried.

Geiger moved to adopt Ordinance #316 – 2010/2011 City of Crosswell Budget, second by Willis.

Roll Call Vote: Geiger, yes; Willis, yes; Butler, yes; Krawczyk, yes; McMillan, yes. 5 yeas, 0 nays. Motion Carried.

CITY OF CROSWELL
PROPOSED
ORDINANCE NO. 316
BUDGET FOR FISCAL YEAR 2010-2011

An Ordinance for the purpose of a bddget adoption and tax rate setting for the fiscal year 2010-2011 (July 1, 2010 through June 30, 2011)

THE CITY OF CROSWELL ORDAINS:

SECTION I: General Fund Valuation, Millage Revenues and Expenditures. City
Combined taxable value for general operations: \$44,935,824
General Fund Operating Millage 18.2357 mills.

GENERAL FUND

Revenues:

Taxes	540,372.00
Permits	1,500.00
State & Intergovernmental	453,179.00
Fire Service	29,175.00
Cemetery Service	19,500.00
Police Service	4,250.00
Service Fees	108,300.00
Interest	1,200.00
Rent	17,000.00
Other	2,000.00
Transfer In	302,726.00
TOTAL:	1,479,202.00

Expenditures:

General Government	448,351.00
Legislative	26,653.00
Public Safety	629,689.00
Public Works	340,731.00
Recreation	33,311.00
TOTAL:	1,478,735.00

SECTION II Major Streets Fund

Revenues:

Intergovernmental - Act 51	132,690.00
Interest	1,000.00
TOTAL:	133,690.00

Expenditures:

Administration	20,037.00
Maintenance	97,762.00
Construction	15,880.00
TOTAL:	133,679.00

SECTION III Local Streets Fund

Revenues:

Taxes	74,190.00
Intergovernmental - Act 51	44,407.00
Interest	5,000.00
TOTAL:	123,597.00

	Expenditures:		
		Administration	30,685.00
		Maintenance	63,250.00
		Construction	18,000.00
		TOTAL:	111,935.00
SECTION IV	Economic Development Corp. (EDC) Fund		
	Revenues:		
		Principle & Interest	1,000.00
		Rent	900.00
		TOTAL:	1,900.00
	Expenditures:		
		Operating	650.00
		TOTAL:	650.00
SECTION V	Downtown Development Authority (DDA) Fund		
	Revenues:		
		DDA Tax	75,000.00
		Other Revenue	700.00
		TOTAL:	75,700.00
	Expenditures:		
		Administration	73,448.00
		TOTAL:	73,448.00
SECTION VI	Tax Increment Finance Authority (TIFA) Fund		
	Revenues:		
		TIFA Tax	156,000.00
		Interest	3,000.00
		Rent	24,600.00
		TOTAL:	183,600.00
	Expenditures:		
		Administration	5,528.00
		TOTAL:	5,528.00
SECTION VII	Ambulance		
	Revenues:		
		Ambulance Service	395,000.00
		Contract Fees	114,232.00
		Interest	500.00
		Other	600.00
		TOTAL:	510,332.00

Expenditures:

Administration	206,351.00
Operations	299,500.00
TOTAL:	505,851.00

SECTION VIII Electric Fund

Revenues:

Electric Services	2,948,700.00
Interest	59,000.00
Additional Sales Tax	37,000.00
Other	20,000.00
Fund Balance	381,718.00
TOTAL:	3,446,418.00

Expenditures:

Wholesale Electricity	2,094,200.00
Operations	1,085,118.00
Generation	39,100.00
Transfers Out	228,000.00
TOTAL:	3,446,418.00

SECTION IX Wastewater Treatment Plant

Revenues:

Wastewater Services	583,300.00
General Obligation Taxes	109,265.00
Special Assessments	1,067.00
Interest	1,700.00
Reserves	26,500.00
Fund Balance	
TOTAL:	721,832.00

Expenditures:

Bonds & Interest	127,935.00
Operations	561,441.00
TOTAL:	689,376.00

Notes: 3.00 mills appropriated for Sewer Debt
Outstanding debt due in 2010-2011
Balance Outstanding

SECTION X Water Fund

Revenues:

Water Service	266,400.00
Interest	8,100.00

Special Assessment	1,067.00
Reserve	5,000.00
Fund Balance	81,873.00
TOTAL:	362,440.00

Expenditures:

Operations	219,440.00
New Line Construction	143,000.00
TOTAL:	362,440.00

SECTION XI Dept. of Public Works Equipment Fund

Revenues:

Equipment Rental	106,200.00
Interest	1,000.00
Sale of Fixed Assets	5,000.00
TOTAL:	112,200.00

Expenditures:

Administration	37,152.00
Maintenance	45,000.00
TOTAL:	82,152.00

SECTION XII Perpetual Care Fund

Revenues:

Investment Earnings	3,200.00
Rent & Sales	13,980.00
TOTAL:	17,180.00

Expenditures:

Maintenance	2,000.00
TOTAL:	2,000.00

SECTION XIII Synopsis of Funds

	Revenues	Expenditures
General Fund	1,479,202.00	1,478,735.00
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SECTION Miscellaneous
XIV Provisions

1. All previous budget ordinances are null and void as of the effective date of this ordinance.
2. This ordinance will take effect on July 1, 2010 at 12:00 a.m.

Vote on this ordinance, 5 members being present was as follows:

AYES: Geiger, Willis, Butler, Krawczyk, McMillan

NAYS: None

Further certify that said Ordinance No. 316 adopted by the City of Croswell Council on the 17th day of May, 2010, was published in Sanilac County and circulated in the City of Croswell On the 23rd day of May, 2010, this being the first and final day of publication of this ordinance.

Suzanne Dobson, CMC

Michael McMillan, Mayor

a. Electrical Transformer Grant:

Mayor McMillan asked if there were and questions or comments regarding the Electrical Transformer Grant.

With no further questions or concerns Willis moved to close the public hearing for the Electrical Transformer Grant at 8:18 p.m., second by Geiger. Motion Carried.

Butler moved to adopt Resolution #05-17-2010 Authorizing Submission of a Grant Application to Michigan Economic Development Corporation for Installation of an Electrical Transformer authorizing Dave Tait, City Administrator to sign all documents necessary to complete the grant application process on behalf of the city, second by Willis.

Roll Call Vote: Butler, yes; Willis, yes; Krawczyk, yes; Geiger, yes; McMillan, yes. 5 yeas, 0 nays. Motion Carried.

**CITY OF CROSWELL
RESOLUTION #05-17-2010**

**A RESOLUTION AUTHORIZING SUBMISSION OF A GRANT APPLICATION TO
MICHIGAN ECONOMIC DEVELOPMENT CORPORATION FOR INSTALLATION
OF AN ELECTRICAL TRANSFORMER**

WHEREAS, a Notice of Intent was filed in February by the City of Croswell for an Infrastructure Capacity Enhancement (ICE) grant as part of the Community Development Block Grant (CDBG) program administered by the Michigan Economic Development Corporation (MEDC); and

WHEREAS, the MEDC has approved Croswell's Notice of Intent for a \$542,572 grant to install the city's new electrical transformer and make other related improvements to the city's electrical distribution system, and has invited Croswell to submit a full application for the grant; and

WHEREAS, the City of Croswell proposed matching funds in its Notice of Intent of \$135,643 (20% of the total project cost) from the city's Utility Repair and Replacement Fund; and

WHEREAS, this project is consistent with the city's community development plan as described in the full grant application; and

WHEREAS, this project will benefit all residents of the city, including the 51.6% of the residents who were identified as of low or moderate income in the 2000 census.

NOW, THEREFORE, BE IT RESOLVED, that the Croswell City Council hereby authorizes the submission of the full grant application to MEDC for the electrical transformer installation project and commits up to \$135,643 from the Utility Repair and Replacement Fund as matching funds for this project.

BE IT FURTHER RESOLVED, the City of Croswell agrees not to incur any of the project costs shown in the application prior to completion of the CDBG's environmental review procedures and to receiving formal written notice of the grant award and authorization to incur costs from the MEDC Program Administration.

BE IT FURTHER RESOLVED, that David Tait, City Administrator, is authorized to sign all documents necessary to complete the grant application process on behalf of the city.

CERTIFICATION

I, Suzanne Dobson, City Clerk of Croswell, do hereby certify that Resolution #05-17-2010 was adopted by the City of Croswell at a Regular meeting of the City of Croswell Council held at the Wm. Aitkin Memorial Library on the 17th day of May, 2010.

Vote on this Resolution, 5 members being present was as follows:

AYES: Butler, Willis, Krawczyk, Geiger, McMillan

NAYS: _____

Suzanne M. Dobson, City Clerk

Michael McMillan, Mayor

b. Cros-Lex Summer Recreation Program:

McMillan moved to approve the participation of the City of Croswell with the 2010 Summer Recreation Program with Croswell-Lexington Schools at the cost of \$2,059.00, second by Willis. Motion Carried.

c. EMS Director Contract:

d. Electric/Water Supervisor Contract:

City Administrator Dave Tait recommended extending the EMS Director and the Electric/Water Supervisor current contracts through the next fiscal year and advising them of the changes that will take place.

Committee would like to meet with the two Supervisors one more time.

Geiger moved to table the EMS Director and the Electric/Water Supervisor contracts until the next meeting, second by Willis. Motion Carried.

e. Interim City Administrator:

McMillan moved to appoint City Clerk Sue Dobson as Interim City Administrator effective May 18, 2010 for the amount of \$200 a day, second by Krawczyk. Motion Carried.

This will all Dave Tait to complete his current projects.

XIV. PUBLIC COMMENTS

None

XV. APPROVAL OF ACCOUNTS PAYABLE:

Butler moved to approve the Accounts Payable for the amount of \$211,690.12 and the bills be paid, second by Krawczyk. Motion Carried.

XVI. ADJOURNMENT:

With no further business Mayor McMillan adjourned the meeting.

Meeting adjourned at 8:45 p.m.

Suzanne Dobson, CMC
City Clerk

Michael McMillan, Mayor